



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]
Dr. Ambedkar Administrative Building, Raghunathpur, Motihari - 845 401, District - East Champaran, Bihar
Email: osdadmin@mgcub.ac.in

F. No. 2-1/MGCUB/GA/2016/4294

Date: 27th November 2019

OFFICE ORDER

1. For smooth functioning of various offices, the Competent Authority has been pleased to post the non-teaching staff (on contract basis) of the University as per following details with immediate effect till further order:

Sl.	Name of the Official	Designation	Allocation of Section
1.	Shri Manish Mishra	UDC	Office of the Director, Deen Dayal Upadhyay Centre
2.	Shri Dilip Kumar	LDC	Office of the Director, Chanakya Parisar
3.	Shri Abhishek Kumar Thakur	UDC	Office of the Director, Gandhi Bhawan
4.	Shri Manish Pathak	LDC	Office of Section Officer (Chanakya Parisar)
5.	Shri Amuk Kumar		
6.	Shri Mihir Manohar	UDC	Finance Section
7.	Shri Nishant Ranjan	LDC	
8.	Ms. Shalini Kumari	UDC	Administration Section
9.	Shri Aditya Abhinav	UDC	
10.	Shri Utpal Kumar Thakur	LDC	
11.	Shri Vikas Kumar	LDC	Office of Controller of Examinations
12.	Shri Faizan Ali	LDC	Office of Deputy Registrar (Academic)
13.	Shri Kunal Singh	LDC	Internal Quality Assurance Cell

2. The aforesaid staff shall perform the duties/work under the supervision of incharge of the concerned section.
3. This is issued with the approval of the Competent Authority.

Handwritten signature
27-11-19

(DR PADMAKAR MISHRA)
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please.

- 1 Person concerned - with instruction to report for duty in the concerned section with immediate effect
- 2 The PVC, MGCUB
- 3 The OSD (Finance), MGCUB & The Co-ordinator, IQAC, MGCUB
- 4 The Controller of Examinations, MGCUB
- 5 All the Deans of different Schools/ Dean (R & D Cell), MGCUB
- 6 The Proctor/ Provost/ DSW/ Warden/ Incharge Sports Officer/ Procurement Officer
- 7 All the Heads of the different Departments, MGCUB - to bring the same to the notice of all faculty members under their respective Schools/ Departments
- 8 Deputy Registrar, MGCUB
- 9 All Faculty / Officer/ Staff
- 10 Public Relations Officer, MGCUB
- 11 System Analyst, MGCUB - with the request to upload the same on University website
- 12 Section Officer (Administration/ Finance/ Chanakya Parisar), MGCUB
- 13 PS to the Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
- 14 Guard File

MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near OP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Handwritten signature
27/11/2019
(DINESH HOODA)
Section Officer
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near OP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)