



Mahatma Gandhi Central University

Established by Act of Parliament
Motihari District-East Champaran
Bihar 845401, India

Dated: 18th February 2020

Subject: Inviting Quotations for various items in connection with “Annual Sports Meet 2020” to be organised by Mahatma Gandhi Central University Bihar.

The undersigned on behalf of the University invites quotations from reputed firms / agencies for various items in connection with the “Annual Sports Meet 2020” to be organised by Mahatma Gandhi Central University Bihar at Bankat Campus from 2nd to 5th of March, 2020:

S. No.	GAMES	CATEGORY
1.	CRICKET	MEN &WOMEN INTER SCHOOL
2.	VOLLEYBALL	MEN &WOMEN INTER SCHOOL
3.	KABADDI	MEN &WOMEN INTER SCHOOL
4.	TUG OF WAR	MEN &WOMEN INTER SCHOOL
5.	CHESS	MEN &WOMEN
6.	CAROM	MEN &WOMEN
7.	BADMINTON	MEN &WOMEN
8.	ATHLETICS (100 MTR., 200MTR, LONG JUMP & SHOT PUT)	MEN &WOMEN

The tentative list of the items required for the said event is given in the Annexure attached with this document. The interested agencies are requested to offer their competitive rates along with samples for the item listed at Sl. No. 1 to 4 in Annexure- 2 to the University latest by 24th February, 2020 (3:00 PM) positively in the prescribed format in sealed envelopes at the address given below:

Mahatma Gandhi Central University
Ambedkar Administrative Building, Motihari - 845 401
District - East Champaran, Bihar (INDIA)
Website: www.mgcub.ac.in

For any clarifications, the interested agencies may contact OSD (Administration) of the University. The interested agencies may also have a visit/preview of the event places to have a better understanding of the actual requirement of the University which may help them to quote the reasonable price.

Keeping in view the time constraint, the interested agencies may submit their quotations at the above-mentioned office by hand also. Interested firms/agencies may submit quotation for the item at Annexure- 2 and 3 both, if having experience or for either of them.

Check List

1. Application Form (Technical Bid) as per Annexure I
2. Application Form (Financial Bid) as per Annexure II

S/d
(Dr. Padmakar Mishra)
OSD Administration

[REQUIRED INFORMATION]	
Registration No. (Firm/Agency)	
Name of the Firm	
Head Office	
GST	
PAN No.	

**Signature of the Tenderer
& Date with Rubber Stamp**

Name of the Tenderer: _____

Quotation for Items						
S. No.	Nature of Work	Specifications	Measurement Unit	Quantity	RATE (Rs/Unit)	Amount
				(A)	(B)	(A)*(B)
1	Certificates	A4 size, Multicolour with GSM monogram of the university	Nos.	500		
2	Medals (Overall winner School, Teaching/ Non-Teaching)	Various sizes with three different colours (Winner, Runner- 1 and Runner- 2)	Nos.	200		
3	Trophy (Overall winner School, Teaching/ Non-Teaching)	Same size for all Trophies	Nos.	30		
4	Mementos	For Guest, Volunteers & Best Performer in Each Game	Nos.	80		
5	Banner	4*6 Feet (3) 6*8 Feet (2)	Nos.	05		
6	Tax applicable (if any)	As Per GOI Norm		-		
TOTAL						

Quotation for Services

S. No.	Nature of Work	Specifications	Measurement Unit	Quantity	RATE (Rs/Unit)	Amount
				(A)	(B)	(A)*(B)
1	Pandal, Mike, Carpet, Chair & Table (In the Field of Bankat Campus)	1 Pandal for 40 People, Dias with 10 Dunlop chair & flower decoration, 2 mikes with sound system, Carpet (30*60 feet), 30 Chair and 4 tables.	4 days	--		
2	High-Tea/Refreshment for inaugural and valedictory	Refreshment packet (Samosa+ Sweet+ Cutlet+ Tea)	500*2	1000		
3	Working Lunch (Organizing Comm. Members & Judges)	Veg Lunch Packet with (Daal +Roti+ Sabzi+ Sweet+ Rice+ Salad)	150 *4	600		
4	Tea/Snacks/ Fruits/Health Drinks for participants (During event)	Tea+ Snacks+ Fruits (Banana, Apple) + Health Drinks (Flavoured Milk+ Coconut Water etc.)	150 *4	600		
5	Photography/Videography	100 Photos per day with Video	4 days	-		
6	Tax applicable (if any)	As per GOI Norm		-		
TOTAL						

**Signature of the Tenderer
& Date with Rubber Stamp**

Name of the Tenderer: _____
