



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District - East Champaran, Bihar
Email: osdadmin@mgcub.ac.in

F. No.: 2-1/MGCUB/GA/2016/4873

Dated: 14th July 2020

OFFICE ORDER

Subject: Mahatma Gandhi Central University shall remain closed for a period of 16 days with effect from 16th July 2020 to 31st July 2020 - Reg.

1. In continuation of Order dated 14th July 2020 issued by the Home Department, Government of Bihar [ANNEXURE - 1], it is hereby informed to all concerned that to contain the further spread of COVID-19 within the State, the Mahatma Gandhi Central University, Motihari **shall remain closed** for a **period of 16 days** with effect from **16th July 2020 (Thursday) to 31st July 2020 (Friday)**.
2. The above instructions shall not apply to services viz. sanitation, security and those directly engaged in taking measures to control spread of Noval Coronavirus (COVID - 19). However, all necessary safety measures shall be taken by the staff engaged in these services.
3. Accordingly, all concerned are advised to **(i)** be confined in their homes and follow the guidelines/instructions issued by the Government for prevention of spread of COVID-19; and **(ii)** check the University website regularly for further instructions and updates.
4. Further, it is hereby notified to all concerned that **(i)** Online Teaching shall continue to maintain the academic schedule; and **(ii)** the administrative staff shall continue to attend office in accordance with the instructions issued by the office of undersigned vide Office Order No.F.2-1/MGCUB/ GA/2016/4724 dated 22nd April 2020 [ANNEXURE - 2].
5. This is issued with the approval of the Competent Authority.

[DR PADMAKAR MISHRA]

OSD (Administration)
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near GP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Encl: As stated above

Copy of the above forwarded to following for information and necessary action:

1. The Joint Secretary (CU), MHRD, Department of Higher Education, New Delhi
2. The Joint Secretary (CU), UGC, New Delhi
3. The District Magistrate at Motihari, District - East Champaran, Bihar
4. Notice Board/University Website - for information of all concerned
5. The OSD (Finance)/CoE/Campus Directors/Deans/DSW/Heads/Deputy Registrars/Proctor/Provost, MGCU
6. Warden, Girl's Hostel
7. System Analyst - with the request to upload the same on University Website.
8. Public Relations Officer, MGCU
9. PS to the Vice-Chancellor - for kind information of the Hon'ble Vice-Chancellor please.
10. Guard File

[DINESH HOODA]

Section Officer
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near GP Thana
Raghunathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

**Home Department
Government of Bihar**

Date- 14.7.2020

ORDER

Whereas, an order of MHA dated-29.06.2020 issued for containment of COVID-19, in the country, for a period upto 31.07.2020

And whereas, there is an alarming surge in COVID-19 positive cases in State of Bihar in last three weeks wherein positivity rate has also been considerably high.

And whereas, the Government has examined the matter in detail and is convinced that the requirement for a lockdown in following manner is inevitable and urgent to contain the further spread of the COVID-19 within the State.

And Whereas, vide letter no-DO No-40-3/2020-DM-I (A) dated-29.06.2020 of the Home Secretary Govt. of India, States, based on their assessment of the situation, may prohibit certain activities in areas outside containment zones, or impose such restrictions as deemed necessary.

Now, therefore, in exercise of the powers, conferred vide the instructions issued by the Ministry of Home Affairs, Govt. of India, the undersigned hereby directs that the guidelines, as follows, will remain in force in State HQ, District HQ, Sub Divisional HQ, Block HQ and all Municipal areas in the state of Bihar, for a period of 16 days with effect from 16.07.2020.

- 1- Offices of the Government of India, its Autonomous/Subordinate Offices and Public Corporation shall remain closed.

Exceptions;

Defence, central armed police forces, treasury, public utilities (including petroleum, CNG, LPG, PNG), disaster management, power generation and transmission units, post offices, National informatics Centre, Early Warning Agencies

- 2- Offices of the State Government, its Autonomous Bodies, Corporation, etc. shall remain closed.

Exceptions;

- a. Police, home guards, civil defense, fire and emergency services, disaster management, Elections and Prisons.
- b. District administration and Treasury along with IT services/Video Conferencing support from BELTRON.

- c. Electricity, water supply, sanitation, Health, Food and Civil Supplies, Water Resources, Agriculture, Animal Husbandry.
- d. Municipal bodies
- e. Forest offices- Staff and workers required to operate and maintain zoo, nurseries, parks, plantation, firefighting in forests, wildlife rescue including handling human- wildlife conflicts, watering plantations, patrolling and protection of sanctuaries including tiger reserves, operation of pollution monitoring stations and the corresponding field and headquarter offices.
- f. Offices of Social Welfare - Staff and workers required (i) to operate and maintain child care institutions under Juvenile Justice Act, old age homes, homes for women, destitute and persons with disability, (ii) to pay food security allowances under National Security Act (iii) to pay social security pensions and the corresponding field and headquarter offices.

The above offices (Sl. No 1 & 2) should work with minimum number of employees. All other government offices may work with not more than 33% of working strength in case the Head of the Office, considering the essential nature of government work decides so under intimation to the concerned District Magistrate. All other offices may continue to work-from-home only.

Note :- Offices related to judicial work will be run as per the guidelines issued by the Administration of Patna High Court.

3- Hospitals and all related medical establishments, including their manufacturing and distribution units, both in public and private sector, such as dispensaries, chemist and medical equipment shops, laboratories, clinics, nursing homes, ambulance etc. will continue to remain functional. The transportation for all medical personnel nurses, Para-medical staff, other hospital support services be permitted. This provision shall apply to veterinary services and establishments also.

4- Commercial and private establishments shall be closed down.

Exceptions:

- a. Shops, including ration shops (under PDS), dealing with food, groceries, fruits and vegetables, dairy and milk booths, meat and fish, animal fodder, agricultural inputs. However, authorities will encourage and facilitate home delivery to minimize the movement of individuals outside their homes.
- b. Banks, insurance offices, and ATM which will include all bank related subsidiaries offices like Cash Management, IT services etc.
- c. Print and electronic media

- d. Telecommunications, internet services, broadcasting and cable services. IT and IT enabled Services only (for essential services) and as far as possible to work from home.
- e. E-commerce (All kind of goods).
- f. Petrol pumps. LPG petroleum and gas retail and storage outlets.
- g. Power generation, transmission and distribution units and services.
- h. Capital and debt market services and notified by the Securities and Exchange Board of India
- i. Cold storage and warehousing services.
- j. Private security services
- k. Hospitality services including Hotels/Motels/Lodges. Restaurants/ Dhaba/ Eateries will be allowed to open with home delivery/take away services only.
- l. Repair and maintenance activities- garage, mobile repair, shops related to repair and maintenance parts etc. to be allowed by the district administration.
All other establishments may work-from-home only.

5- Industrial Establishments will be allowed to open with strict implementation of necessary precautions against COVID-19 virus, as well as social distancing measures, as advised by Health Department from time to time. However, such establishment will work in-situ in Urban areas.

6- All Transport services will be suspended-

Exceptions:

- a. As per the guidelines issued by Ministry of Civil Aviation and Ministry of Railways, Air and Rail transport will remain functional.
- b. Taxies, auto rickshaws etc will be permitted across Bihar.
- c. Private Vehicles will be allowed across Bihar for permitted activities mentioned in this order.
- d. Transportation of goods will be allowed without any hinderance including loading and unloading at the warehouses.
- e. All Government vehicles, and private vehicles carrying Government Office staffs will be allowed to commute on their office I-cards.
- f. All essential service providers will be allowed to commute only from home to workplace.

7- All construction related activities will be allowed along with the functioning of construction related shops.

8- All agriculture related activities will be allowed along with the functioning of agriculture related shops.

- 9- All educational, training, research, coaching institution etc. shall remain closed. Online/distance learning shall continue to be permitted and shall be encouraged.
- 10- All places of worship shall be closed for public. No religious congregation will be permitted, without any exception.
- 11- All social/political/sports/entertainment/academic/cultural/religious functions/ gathering and opening of parks shall be barred. Sports complexes and stadium will be permitted to open, however spectators will not be allowed.
- 12- The National Directives for COVID-19 Management-Annexure I of Order no-40-3/2020-DM-I(A), Dated-29.06.2020 of Ministry of Home Affairs, Govt. of India shall be applicable
- 13- The above containment measures will remain in force for a period of 16 days with effect from 16.07.2020 (Thursday) till 31.7.2020 (Friday).
- 14- The orders of MHA regarding containment zones will continue to be effective.
- 15- This order shall supersede all orders issued by concerned District Magistrates in their respective area of jurisdiction regarding the lockdown with respect to containment of COVID-19.
- 16- The District Magistrates can not dilute restriction imposed vide the aforesaid guidelines but, based on their assessment of the situation, may prohibit certain activities in areas outside containment zones, or impose such restriction as deemed necessary.


 14/7/2020
 Special Secretary to the Govt.

बिहार सरकार
गृह विभाग (विशेष शाखा)
 सरदार पटेल भवन, नेहरू पथ, पटना-800023

ज्ञापांक:-जी/आपदा-06-06/2020-...३३(विशेषकौ०) पटना,दिनांक-...14...जुलाई, 2020

प्रतिलिपि:- 1. सभी अपर मुख्य सचिव/प्रधान सचिव/सचिव/सभी विभागाध्यक्ष/ पुलिस महानिदेशक, बिहार/सभी प्रमंडलीय आयुक्त, बिहार/मुख्य सचिव, बिहार के आप्त सचिव को सूचनार्थ प्रेषित।

2. सभी जिला पदाधिकारी/वरीय पुलिस अधीक्षक/ पुलिस अधीक्षक, बिहार को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।


 14/7/2020
 सरकार के विशेष सचिव।



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

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Email: osdadmin@mgcub.ac.in | Mobile: +91 - 62054 38035

F. No.: 2-1/MGCUB/GA/2016/4724

Dated: 22nd April 2020

OFFICE ORDER-CUM-DUTY PASS

1. In continuation to (i) Order No.40-3/2020-DM-I(A) dated 15th April 2020 [ANNEXURE - 1] issued by the Ministry of Home Affairs, New Delhi; (ii) Office Order No.F.2-1/MGCUB/GA/2016/4723 dated 15th April 2020 [ANNEXURE - 2] issued by the office of the undersigned; and (iii) कार्यालय आदेश झापांक 728/आओप्र0 दिनांक-21.04.2020 [ANNEXURE - 3] issued by अपर समाहर्ता, (आपदा प्रबंधन), पूर्वी चम्पारण, मोतिहारी, बिहार, it is hereby informed/notified to all concerned that:
 - i. Online teaching shall continue to maintain the academic schedule.
 - ii. the University shall remain closed till 3rd May 2020 (Sunday), however, the administrative office (*Dr Ambedkar Administrative Building located at Raghunathpur*) of the University shall function with 100% attendance of Section Officer and above level officers. A total of upto 33% office strength is to attend office on a given day.
 - iii. only bare minimum number of officers and staff below the Section Officer level, as per the weekly duty roster prepared by respective Section Heads, shall attend duty w.e.f. 23rd April 2020 (Thursday). The Branch Heads will submit the roster to the office of the undersigned by 23rd April 2020.
 - iv. officers and staff attending office **shall wear mask and ensure social distancing and advice/ instruction on sanitation/preventive measures** issued by the Government of India from time to time.
 - v. those who are working from home on a particular day shall make themselves available on telephone and electronic means of communication and shall attend office if called for any urgency.
 - vi. Emergency and essential services will be continued as per the previous guidelines/orders/instructions.
2. **This Office Order may also be treated as 'DUTY PASS' to be produced before the concerned authorities as and when required allowing for attending the Government duties.**
3. This is issued with the approval of the Competent Authority.

[DR PADMAKAR MISHRA]

OSD (Administration)
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3. The District Magistrate at Motihari, District - East Champaran, Bihar
4. The Superintendent of Police, Motihari, District - East Champaran, Bihar
5. The ADM (Disaster Management), East Champaran at Motihari, Bihar
6. Notice Board / University Website - for information of all concerned
7. The OSD (Finance)/CoE/Campus Directors/Deans/DSW/Heads/Deputy Registrars/Proctor/Provost, MGCU
8. System Analyst - with the request to upload the same on University Website.
9. Public Relations Officer, MGCU
10. PS to the Vice-Chancellor - for kind information of the Hon'ble Vice-Chancellor please.