



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in | Website: www.mgcub.ac.in

F. No. 14-75/MGCUB/Estt./2019

Dated: 10th September 2020

OFFICE ORDER

1. With reference to her request dated 20th August 2020, the Competent Authority is pleased to sanction **180 (One Hundred Eighty)** days of **Maternity Leave** in favour of **Dr Asha Meena**, Assistant Professor, Department of Hindi w.e.f. **11th September 2020 (Friday)** to **9th March 2021 (Tuesday)**.
2. This is issued with the approval of the Competent Authority.

[DR PADMAKAR MISHRA]

OSD (Administration)
MAHATMA GANDHI CENTRAL UNIVERSITY
Camp Office, Near OP Thana
Raghenathpur, Motihari - 845 401
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to following for information and necessary action please:

1. Individual Concerned
2. The Pro-Vice-Chancellor, MGCU
3. The OSD (Finance), MGCU
4. The DSW/CoE/Dean (R&D)/Campus Directors/Deputy Registrars/Proctor/Provost, MGCU
5. All the Deans of different Schools, MGCU
6. All the Heads of Teaching Departments, MGCU - *to bring the same to the notice of all faculty under their respective Schools/Departments.*
7. Deputy Registrars, MGCU
8. Section Officers, MGCU
9. Public Relation Officer, MGCU
10. System Analyst, MGCU - *for uploading the same on University Website*
11. Private Secretary to Vice-Chancellor, MGCU - *for kind information of the Hon'ble VC please.*
12. Guard File

[DINESH HOODA]

Section Officer
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