

[Established by an Act of Parliament]
Pt. Deen Dayal Upadhyay Parisar, Balua Tal, Motihari-845 401
Email: headmanagementsciences@mgcub.ac.in

Date: 29-08-2023

NOTICE FOR "ON SPOT ADMISSION" AGAINST VACANT SEATS FOR MASTER OF BUSINESS ADMINISTRATION (MBA) PROGRAMME FOR ACADEMIC SESSION 2023-24

A few seats are available for admission to the MBA progarmme for academic session 2023-24. Interested candidates satisfying the minimum eligibility criteria as prescribed below may report for on spot admission at 10:00 AM on 4th September, 2023 in the Department of Management Sciences, Pt. Deen Dayal Upadhyay Parisar, Balua Tal, Mahatma Gandhi Central University, Motihari, Near Pt. Ugam Pandey College.

Course	Vacancy	Fee	Eligibility Criteria	Registration fee for Unregistered Candidate
MBA Total Intake (50)	OBC (NCL)-01 EWS-01 SC-04 ST-03	Admission Fee 19518/- Hostel Fee @ 9000/- per semester is payable by students which will be deposited later on allotment of hostel. (Hostel Facility is Limited in the University Transportation Fee: As per actual, if provided	Bachelor's degree in any discipline from a recognized Indian or Foreign University (foreign recognition to be as per AIU list) with a minimum 55% marks or equivalent grade for Unreserved category and 50% marks or equivalent grade for SC/ST/OBC (NCL)/PwD/EWS candidates	General/OBC/EWS- Rs. 500/- SC/ST/PWD- Rs. 200/-

Reservation is applicable as per existing Govt. of India/MGCUB Norms.

Candidates will be required to bring the original mark sheets, certificates of all examinations, social category certificate (SC/ST/OBC/PwD/EWS latest Certificate as per GOI rules, wherever applicable. OBC Non-creamy layer certificate (Govt. of India) and EWS certificate which should have been issued on or after 01.04.2023.) issued by the competent authority and character certificate from the institution last attended. The candidates are also required to bring self-attested copies of all the documents and requisite amount of fees to be deposited through challan. Selected candidates will be admitted on the same day and they will have to attend the classes from 6th September, 2023. Candidates possessing the minimum eligibility criteria and aspiring for admission are required to fill the following Google form before 4th September, 2023.



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Google Form Link

https://forms.gle/9rmysFyssvXMXdja9

Fee structure and other details are provided in the admission notification (Postgraduate Programmes), Academic Session: 2023-2024 available at https://mgcub.ac.in/pdf/202307251739242a77d0ee0b.pdf

Abbreviation: UR- Unreserved/ General; OBC- Other Backward Class; SC- Schedule Caste; ST- Schedule Tribe; EWS- Economically Weaker Section, PWD: Persons with Disabilities COQP12 - GENERAL (MBA ETC)

On Spot Admission will be done in the following order of preferences:

- 1. Candidates who have a valid CUET (PG)-2023 (COQP12) score and have filled the Registration form and paid the registration fee earlier at Mahatma Gandhi Central University will be given 1st preference.
- 2. Candidates who have a valid CUET (PG)-2023 (COQP12) score but have not filled the registration form of Mahatma Gandhi Central University will be given 2nd preference*.
- 3. If the seats still remain vacant, the candidates who have not given the CUET (PG)-2023 exams will be given 3rd preference* and admission will be made on the basis of composite score.

The composite score will be determined as follows:-

Sl.	Components	Weightage of different components of
No.		the Composite Score (Out of 100)
01	Percentage of marks in 10 th	20%
02	Percentage of marks in 10+2/Intermediate	35%
03	Percentage of marks in Graduation	45%
	Total	100%

^{*}Note: Unregistered candidates (2nd & 3rd preferences) are required to pay the requisite registration fee through challan on the day of "On Spot Admission" before participating.



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Instructions for Candidates

- 1. Candidates are advised to follow the COVID guidelines at the time of counselling.
- 2. Candidates are advised to report on the scheduled date and time to the venue along with required documents.
- 3. Candidates who fail to report for admission along with all the original documents on the scheduled date and time shall forfeit their claim to be considered for admission.
- 4. In case of tie, senior candidate on the basis of Date of Birth shall be given preference. In case of any dispute, the decision of the University administration shall be final.
- 5. The admission of candidate who has passed his/her qualifying examination from a Foreign University will be subject to his/her qualification being found equivalent to the qualifications prescribed by the University.
- 6. The candidates shall be required to pay the fees in the form of **Challan** at the time of admission.
- 7. Admission shall be granted only on the payment of fees on the specified date.
- **8.** Candidates who fail to make payment on the date of admission shall not be considered for admission and the seat will be given to the next candidate in the merit list.
- 9. In case of any dispute related to the provisional admission, the High Court of Patna shall have jurisdiction.
- 10. Any addendum/corrigendum/notices to this notification shall be published only on the University Website (www.mgcub.ac.in). Therefore, Candidates are advised to check the University website regularly for any updates.
- 11. Students are requested to come with all the documents required for admission in the course. Unable to present the required documents will lead to cancellation of the admission.
- 12. If at any stage it is found that the applicant has furnished wrong information in the Google form then the admission would be cancelled.

Head Prof. Pavnesh Kumar Head, Department of Management Sciences



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LIST OF DOCUMENTS REQUIRED FOR ADMISSION

The candidates are required to be present in person and bring the following documents in original as well as one set of self-attested photocopies at the time of reporting for counselling-cum-admission.

CHECK LIST

Sl. No.	List of Docume	List of Documents			
1	CUET(PG)-2023 Online Application Form	If appeared in CUET (PG)-2023	Self-Attested Photocopy	Original	
2	CUET(PG)-2023 NTA Score Card	examination.	Self-Attested Photocopy	Original	
3	MGCUB (PG) -2032 Online Application Form	If applied for counselling-cum- admission earlier.	Self-Attested Photocopy	Original	
4	Five recent passport size photographs				
5	Mark sheets and certificates of 10th and 12th.		Self-Attested Photocopy	Original	
6	Marks sheet and Certificate of Graduation.		Self-Attested Photocopy	Original	
7	Other Marks Sheet/Transcript, if any other than	above mentioned	Self-Attested Photocopy	Original	
8	Self-attested copy of AADHAR Card.		Self-Attested Photocopy	Original	
9	Original Extra Co-Curricular Activities Certifica	Self-Attested Photocopy	Original		
10	Bank Account detail of student i.e. Account No. account holder & address of Bank.	Self-Attested Photocopy	Original		
11	A Character certificate from the Head of the Ins	-	Original*		
12	Transfer/Migration Certificate (in original) from Institution/University last attended.	n the Head of the	-	Original*	
13	Affidavit for intervening period/gap of over three Judicial stamp paper.	ee years, if applicable on Non-	-	Original*	
14	SC/ST/OBC/PwD/EWS latest Certificate as per OBC Non-creamy layer certificate (Govt. of In should have been issued on or after 01.04.2023	dia) and EWS certificate which	Self-Attested Photocopy	Original	
15	No Objection Certificate (NOC) from Employer		Self-Attested Photocopy	Original	
16	Undertakings, wherever applicable on Non-Judi	cial Stamp paper of Rs. 100/	-	Original*	
17	Anti-ragging form duly signed by the Student of Rs. 100/	n Non-Judicial Stamp paper of	-	Original*	
18	Anti-Ragging form duly signed by the Parents/Opaper of Rs. 100/	Guardian on Non-Judicial Stamp	-	Original*	
19	Any other document, if needed (Please specify)		Self-Attested Photocopy	Original	

^{*}Original Documents will be retained permanently by the University.

ANNEXURE - I

AFFIDAVIT BY THE STUDENT

(to be submitted by the student at the time of admission)

I,		(full nam	e of student with l	Jniversity Roll Number)
			_	
=	received a copy of the UGO 009, (hereinafter called the "le said Regulations.	_	_	
2) I have, in particular, pe	erused Clause 3 of the Regula	tions and am aware	as to what constitu	ites ragging.
administrative action that	lar, perused Clause 7 and Cla is liable to be taken against a conspiracy to promote ragg	me in case I am fou	-	·
4) I submit to the discip	olinary jurisdiction of the V	ice-Chancellor and	l other authorities	s of the University.
5) I hereby solemnly aver	and undertake that:			
a) I will not indulge	in any behaviour or act that r	nay be constituted a	s ragging under Cla	use 3 of the Regulations.
-	ipate in or abet or propaga g under Clause 3 of the Regu		of commission or	r omission that may be
	ound guilty of ragging, I am li other criminal action that ma			
account of being found gui	I have not been expelled or ilty of, abetting or being part nd to be untrue, I am aware t	of a conspiracy to p	romote, ragging; ar	nd further affirm that, in
Declared this	day of month of	year.		
				Signature of Deponent
				Name:
	<u>VER</u>	RIFICATION		
Verified that the contents nothing has been concealed	of this affidavit are true to th d or misstated therein.	e best of my knowle	edge and no part of	the affidavit is false and
Verified at (pla	ce) on this the	(day) of	(month),	(year)
				Signature of Deponent

NOTE: It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic session.

ANNEXURE - II

AFFIDAVIT BY THE PARENT/GUARDIAN

(To be submitted by the parent/guardian at the time of admission)

I, Mr/N	ırs/Ms	(full name of parent/guardian) father/mother/ guardian of (full name of the student with admission/registration/ enrolment
on Curl	oing the Mer	een admitted to Mahatma Gandhi Central University, have received a copy of the UGC Regulations nace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the " Regulations ") and and fully understood the provisions contained in the said Regulations.
2)	I have, in	particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.
	ninistrative	o, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, y, or being part of a conspiracy to promote ragging.
4)	I hereby s	olemnly aver and undertake that:
a)	My ward Regulatio	will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the ns.
b)		will not participate in or abet or propagate through any act of commission or omission that may be ed as ragging under Clause 3 of the Regulations.
	tions, witho	ffirm that, if found guilty of ragging, my ward is liable for punishment according to Clause 9.1 of the at prejudice to any other criminal action that may be taken against my ward under any penal law or e being in force.
-	on accoun	declare that my ward has not been expelled or debarred from admission in any institution in the t of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
Declare	ed this	day of month ofyear.
		Signature of Deponent
		Name:
		<u>VERIFICATION</u>
		ntents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and oncealed or misstated therein.
Verifie	d at	(place) on this the (day) of (month), (year)
		Signature of Deponent
		G

NOTE: It is mandatory to submit this affidavit in the above format if you desire to register for the forthcoming academic session.

EWS CERTIFICATE FORMAT

Government of.......(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certific	cate No)							Date:	
				VALID F	OR TH	E YEAF	₹			
	is								son/daughter	
									Village/Street	
Office_			District		₋ in	the	State/Unio	n	Territory	Pin
Code_		wh	ose photogra	aph is att	ested	below	belongs to E	con	omically Weaker Sections, sinc	e the
gross a	annual	incon	ne* of his/he	r family	** is b	elow R	s. 8 lakh (Ru	upee	es Eight Lakh only) for the fina	ncial
year		I	His/her famil	y does n	ot own	ı or pos	ssess any of t	he f	ollowing assets***:	
I.	5 acr	es of a	agricultural la	and and a	above;					
II.	Resi	dentia	l flat of 1000	sq. ft. an	d abov	/e;				
III.	Resi	dentia	l plot of 100	sq. yards	and a	bove in	notified mui	nicij	palities;	
IV.	Resi	dentia	l plot of 200	sq. yards	and a	bove in	. areas other	tha	n the notified municipalities.	
2. Shri	/Smt.,	/Kuma	ıri		bel	ongs t	o the	c	aste which is not recognized	as a
Schedu	ıled Ca	ste, So	cheduled Trib	e and Ot	her Ba	ackwar	d Classes (Ce	entra	al List).	
							•		•	
size atte	cent Pa e ested otogra e appli	ph of					Siį	gnat	ture with seal of Office Name Designation	

^{*}Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

^{**}Note 2: The term 'Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

^{***}Note 3: The property held by a "Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

THE OBC CATEGORY

	This is to	certify tha	at	_, son/daughter of	, of village			
District/I	ivision	in th	e State of	belongs to the	community which is recognized as a			
Backward	l Class under	the followin	g resolution of	Government of India, Ministry	y of Welfare.			
*(i)	Resolution No. 12011/68/93-BCC (C), dated the 10 th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 186, dated the 13 th September,1993.							
*(ii)	Resolution No. 12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 163, dated the 20th October, 1994.							
*(iii)	Resolution	No. 12011/7		d the 24th May, 1995, publishe	ed in the Gazette of India, Extraordinary,			
*(iv)	Resolution	No. 12011	/44/96-BCC, o		96, published in the Gazette of India, 996.			
*(v)		•	•	ed 9 th March 1996.				
*(vi)				ed 3 rd December 1997.				
*(vii)				ed 11th December 1997.				
*(viii)				ed 27th December 1999.	ad in the Caratte of India Entrandinary			
*(ix)			oo/96-bcc, aat O dated 6 th Dece		ed in the Gazette of India, Extraordinary,			
*(x)					the Cazette of India Extraordinary Part			
(x)		Resolution No. $12011/36/99$ -BCC, dated 4^{th} April 2000 published in the Gazette of India, Extraordinary, Part-I, Section I, No.71 dated 4^{th} April 2000 .						
*(xi)	Resolution	No. 12011	/44/99-BCC d		0 published in the Gazette of India,			
*(xii)				ited 6 th September 2001.				
*(xiii)	Resolution	No. 12011/1	1/2001-BCC, da	ited 19 th June 2003.				
*(xiv)				ited 13 th January 2004.				
*(xv)			9/2004-BCC da 16 th January 2		e Gazette of India, Extraordinary, Part-I,			
*Shri _		and /c	or his/her fai	mily ordinarily reside(s) in	n theDistrict/ Division of			
the	Sta	ite. This is a	lso to certify t	hat he/she does not belong t	to the persons/sections (Creamy Layer)			
					rtment of Personnel and Training, O.M.			
				•	M NO. 36033/3/3004 Est. (Res) dated			
		3t. (3C1), ut	ated 00 07 17.	75 Which is induffica viae of	11 110. 30033/3/3001 Est. (Nes) tated			
09/03/	2004.							
					District Magistrate Deputy Commissioner, etc.			
Dated					SEAL			
*Strike	out whicheve	r is not appl	icable					

Note:

- (a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.
- (b) The authorities competent to issue caste certificates are indicated below:-
 - (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of first-class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

PWD CERTIFICATE FORMAT

Format for Physically Challenged (PH)/Persons with Disabilities (PWD) Certificate (To be obtained by the candidate)

(To be filled by Medical Board notified under PWD Act)

Certificate No: Date:			Affix here recent Photograph showing the disability duly attested by Medica Superintendent/CM O/Head of Hospital (with Seal)
This is to certify that Mr./Ms	son/	daughter of Mr./Mrs	
Agemale/female, Registration	No	is a case of	He/She is physically
disabled/visual disabled/speech and	hearing disabled	l/having mental retard	ation/ leprosy cured and has %
(per cent) perma etc.) in relation to his/her			ent/speech and hearing impairment
Note:			
This condition is progressive/not prog	ressive/likely to in	nprove/not likely to impi	rove*.
1. Re-assessment is not recom	nmended/ is recom	mended after a period of	months / years*.
(*Strike out whichever is not applicabl	e)		
Signature of Dr.	Signature	of Dr.	Signature of Dr.
Name of Dr.	Name of D	r.	Name of Dr.
Specialization	Specializa	tion	Specialization
Seal with Degree	Seal with	Degree	Seal with Degree
(Member/Medical Board)	(Member _/	'Medical Board)	(Member/Medical Board)
Signature/Thumb impression of Patier	nt		
			Countersigned by the

Medical Superintendent/CMO/Head of Hospital (with seal)

FORMAT FOR CASTE/TRIBE CERTIFICATE TO BE PRODUCED BY THE CANDIDATES APPLYING UNDER SC/ST CATEGORY

Form of Certificate as prescribed in M.H.A, O.M. No. 42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per. &A.R., Letter No. 36012/6/76-Est. (S.C.T.), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

1) This is to certify that Shi	ri/Shrimati*/Kumari*	Son/daughter* of	Shri /Shrimati
of village/town*	:	in District/ Division*	
of the State/Union Territory*	belongs to the	Caste/Tribe*	which is recognized
as a Scheduled Caste / Scheduled Trib	<u>e*</u>		
Under:			
*The Constitution (Scheduled Castes) *The Constitution (Scheduled Tribe) (*The Constitution (Scheduled Castes) *The Constitution (Scheduled Tribe) (Order, 1950. (Union Territories) Order	•	
(As amended by the Scheduled Ca Reorganization Act, 1960, the Punjab Eastern Areas (Reorganization) Act, 1 1976).	Reorganization Act, 1966	the State of Himachal Pradesh A	Act, 1970, the North-
*The Constitution (Jammu and Kashm *The Constitution (Andaman and Nico and Scheduled Tribes Orders (Amend *The Constitution (Dadra and Nagar E *The Constitution (Pondicherry) Sche *The Constitution (Uttar Pradesh), Scl *The Constitution (Goa, Daman and Di *The Constitution (Goa, Daman and Di *The Constitution (Nagaland) Schedule *The Constitution (Sikkim) Scheduled *The Constitution (Jikkim) Scheduled *The Constitution (Jammu and Kashm *The Constitution (Scheduled Castes) *The Constitution (Scheduled Tribes) *The Constitution (Scheduled Tribes)	bar Islands) Scheduled Triment) Act, 1976. Iaveli) Scheduled Castes O Iaveli) Scheduled Tribe Or duled castes Order, 1964. neduled Tribes Order, 196 iu) Scheduled Castes Orde iu) Scheduled Tribes Orde id Tribes Order, 1970. Castes Order, 1978. Tribes Order, 1978. ir) Scheduled Tribes Orde Order (Amendment) Act, 19	bes Order, 1959, as amended by torder, 1962. rder, 1962. 7. r, 1968. r, 1968. r, 1989. 1990.	the Scheduled Castes
2) This certificate is issued on t	he basis of the Schedule	ed Castes /Scheduled Tribes C	Certificate issued to
Shri/Shrimati*	father/mother* of	Shri/Shrimati/Kumari*	of
village/town*	in District/Divi	sion*	of the
State/Union Territory*	who belong to t	the Caste/Tribe* which is recogn	nized as a Scheduled
Caste/Scheduled Tribe* in the State/U	Inion Territory*	issued by the	_ dated
3) Shri/Shrimati/Kumari*	an	d/or* his/her* family ordinari	ilv reside(s) in the
village/town*of			
Place			Signature
Date			
		Design	ation
		")	With seal of Office)
		St	tate/Union Territory

Note- The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

UNDERTAKING

	(DOB)
	R/odo state
on s	solemn affirmation the following –
1)	That my above name and address is correct.
2)	That I have applied for admission to
	Academic Year 2023-24.
3)	That I am not able to submit my following mandatory certificates excluding category
	certificate (SC/ST/OBC-NCL/EWS/PWD) at the time of admission but will submit it
	positively on or before:
	1
	2
	3
	4
	5
4)	That I may be allowed to attend the 1 st Semester classes provisionally on the condition that in case of non-submission of requisite documents latest by
	, Mahatma Gandhi Central University, Bihar reserves the right
	to cancel my admission and enrolment in the said programme without any further
	correspondence in this regard and disallow me from continuing in the programme.
5)	That decision of Mahatma Gandhi Central University, Bihar in this regard will be final and binding upon me.

Signature of the Deponent

UNDERTAKING

[As per the Statute 28(7) of Central Universities Act 2009]

1.	I,, hereby declare that the above particulars given by me
	are correct to the best of my knowledge and I may be held solely responsible for any discrepancy whatsoever. If any information provided is found to be incorrect at any time, even after admission, my candidature is liable to be cancelled with immediate effect without any liability for compensation
	and/or damages of any nature whatsoever.
2.	I also hereby commit to shift to any other campus within the State of Bihar whenever the University decides to do so.
3.	I also hereby submit myself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University. To this extent, I shall unconditionally abide by all prevailing terms and conditions and applicable rules and regulations of the University.
4.	I also hereby undertake to deposit all the University dues including fees in time and in case of default and also agree to pay late fee/fine as per the University rules. I am fully aware that in case of non-compliance, the admission would be liable for cancellation at any stage with or without prior intimation.
5.	I also hereby commit not to indulge in using unfair means in examinations and or any act of vandalism and or damage to University property. In case of such an act(s), I am liable to be punished/expelled from the University as per the University rules.
	(Signature)
	Name of the Applicant:
Da	te:
Pla	nce: