

MAHATMA GANDHI CENTRAL UNIVERSITY
(Notice Inviting Quotation)

On behalf of the Vice-Chancellor, MGCU, sealed item rate tenders are invited from reputed Canteen Service Providers and also from the similar organisations of the great repute for items as mentioned in **Annexure-A** for **Mahatma Gandhi Central University, Motihari**.

The tender documents (non-transferable) along with detailed specifications and terms & conditions (available on) can be obtained from MGCU website **www.mgcub.ac.in**. Forms can be downloaded and used. Note the following important dates.

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| 1. Date of commencement of Tender | : 03rd December, 2016 |
| 2. Last date and time for receipt of Tender Document | : 20th December, 2016 4.00 P.M |

Date: 03rd December, 2016

OSD (Administration)

COST OF TENDER- RS.500/- ONLY*
TENDER NO: MGCUB / Canteen / 2016 - 17

TENDER DOCUMENT

FOR

RUNNING OF CANTEEN

AT

Mahatma Gandhi Central University
P.O. Box No. 1, Motihari
District-East Champaran, Bihar 845 401

Tender document submitted
by:

M/s. _____

Contains total 18 pages

This tender document is not transferable

*** To be paid in the form of Demand Draft drawn in favour of Mahatma Gandhi Central University payable at Motihari**

TENDER NOTICE FOR MGCUB CANTEEN

The Mahatma Gandhi Central University is established by an Act of Parliament [under Central Universities (Amendment) Act 2014 (No. 35 of 2014)] of Indian Parliament, which received the assent of the President on the 17th December, 2014.

The territorial jurisdiction of the University is North of River Ganges in the State of Bihar (Motihari in East Champaran). Since the place was the “KARAMBHOOMI” of the father of the nation, where he successfully experimented with the idea of “SATYAGRAH” during the “NEEL ANDOLAN” at Champaran in 1917, therefore, the University is named as “MAHATMA GANDHI CENTRAL UNIVERSITY”.

At present, MGCUB in its initial stage of starting of the First Academic Session 2016-17 will have strength of approx 400 students taking admissions and about 100 Officers / Faculty and employees working in the University.

1. MGCUB's requirements

A Reputed Contractor having an experience of at least 3 years of running Canteen in a Govt. sector/PSUs/ Educational Institutions/ Private institutions of repute is eligible to apply who can cater to the needs of students and Officers/Staff as per details given below:

1. **Breakfast:** Indian, South Indian and Continental.
2. **Lunch Standard meals:** (Thali comprising of Dal, Seasonal Subji, Curd/Raita, Rice and 2 Chappati/ Roti ,Salad and Pickle. **Special meals** (Thali comprising of Vegetable Paneer, Dal, Seasonal Subji, Rice, Curd/Raita, Rice and 2 Chappati/ Roti, Salad and Pickle.
3. **Snacks Standard Snacks:** like Dosa, Samber-Vada/Idli+, Idli-Vadas, Samosas, Sandwiches and Biscuits etc.
4. **Beverages:** Tea, Coffee, Soft Drinks, Fruit Juices, Fruit Chat etc.

Catering arrangement for meetings which may include High Tea, Buffet/Packed Lunch etc.

Detailed list of items to be served with approved rates is annexed at ‘A’.

2. Facilities to be provided by MGCUB

The University has made a provision of nearly 2100 Sq. ft. Area of land for the purpose in all including cooking space, store room and dining space. For kitchen facilities the Institute will provide covered space on “as is where is basis” for which contractor has to pay additional Rent for the same as quoted for Canteen purpose. The University will provide water connection to run the canteen. The contractor will have to get the Electricity from MESU through Electrical wing of MGCUB. Furniture & fixtures /utensil/crockery will be provided by the Contractor. However, raw materials, food articles, cooking fuel, cleaning/washing materials/tool and man power shall have to be arranged by the contractor at his/their own cost.

3. Requirements from Contractor

- i) The contractor shall procure food articles and vegetables of good quality to the entire satisfaction of the Canteen committee. The Canteen committee shall have the right to change

any brand of material used for cooking, provided the cost of the same does not exceed the specified brand.

- ii) The food shall be cooked, stored and served under hygienic conditions. The contractor shall ensure that only freshly cooked food is served and the stale food is not recycled. Stale food shall be removed from the Canteen premises as soon as possible. Unrefrigerated cooked food, not consumed within six hours in summer months and ten hours in winter months, shall be deemed to be stale and unfit for consumption.
- iii) The food shall be neither too spicy nor too oily. The food preparation shall be wholesome and shall generally cater to the taste of the employees/students.
- iv) The oil that remains from deep frying at the end of the day shall have to be destroyed and shall not be allowed to be recycled for the purpose of cooking again.
- v) The food shall be cooked and served in clean utensils and no laxity shall be permitted in this regard. The utensils shall have to be maintained sparkling clean at all time.
- vi) The contractor shall pay special attention to maintain the Canteen in a neat and tidy condition at all times. For this purpose, the Canteen shall be cleaned thoroughly after each meal regularly.
- vii) The contractor shall ensure that only hot food is served to the students/employees. Complaint, if any, in this regard shall be dealt with severely.
- viii) The contractor shall ensure that sufficient man power is deployed for preparation and service of each meal including cleaning, washing and overall upkeep of Canteen assets and premises. The contractor shall also ensure proper room services for the MGCUB officials.
- ix) The Contractor should supply the items at the rates mentioned in the rate list Annexed A. The same rate list should also be displayed at MGCUB Canteen.

4 A. Eligibility Criteria of the Contractor.

A reputed Contractor having an experience of at least 3 years of running Canteen in a Govt. Sector/PSUs/ Educational Institutions/ Private institutions of repute is eligible to apply who can cater to the needs of students and Officers/Staff of MGCUB as per their requirement. The successful bidder will be provided the existing CANTEEN space (with present structure). Any renovation/additional construction will be done by the bidder, with prior permission of competent authority.

4 B. Bidder must have

- a. Certificate of ISO registration (Registered before 1.4.2014)
- b. PAN number
- c. Minimum Average Annual Turnover of Rs 25.00 lakhs for the last three years.
- d. Audited Profit and loss account for the year 2013-2014, 2014-2015, 2015-2016.
- e. Applicant tender must be Registered/Licensed Organization in nature of a Public Ltd.Co./Pvt.Ltd.Co/Partnership Firm/Sole Proprietor.
- f. Registered under Service Tax.
- g. A public Sector Bank's Solvency Certificate not older than 03 months for Rs10.00 lacs (Rs twenty lacs only) to undertake the job to run canteen at MGCUB, Bihar.

- h. Affidavit to the effect that the bidder has not been blacklisted/debarred by any Govt. Institutions/ Agency.
- i. The interested agencies may visit the University site before filling the tender documents during office hours from 10.00 a.m. to 4.00 p.m. to have a pre-view of the area allotted and kitchen facilities available to run the canteen. Their pre-visit will facilitate them to quote the most competitive/reasonable rate for a better understanding of the work to be executed. In case of any related query, the agency may contact Assistant/Deputy Registrar available at sight for such clarification.

5. Two bids System:

Sealed tenders in two bid system i.e. Technical Bid & Financial Bid in separate sealed covers are invited to run MGCUB Canteen in the Temp-Camp Office, Zila School, Motihari for the Students, Teaching faculty and officials of MGCUB. The period of contract will be initially for one year and further extendable on the basis of satisfactory services, to be decided by MGCUB Management from time to time.

The tender details are available on the **MGCUB websites <http://www.mgcub.ac.in>** The bidders can download the Tender documents from the website and should attach a separate DD/Pay Order of Rs. 500/- (Non refundable) as tender cost, in favour of Mahatma Gandhi Central University, Motihari along with the bid document. The tender document, downloaded from the MGCUB website will not be considered without tender cost.

The tender documents complete in all respect is required to be submitted along with the **E.M.D. of Rs. 50,000/-** (Rupees Fifty thousand only) in the form of D.D. drawn in favour of **OSD (Administration) Mahatma Gandhi Central University** payable at **“Motihari”**. The EMD in the form of DD should be kept with the Technical Bid. **The last date to submit the completed tenders in the office of the OSD (Administration), Mahatma Gandhi Central University, “Camp Office” Near O.P. Thana, Raghunathpur, Areraj Road, Motihari – 845 401 is on/before 20th December 2016 at 4.00 P.M. through Regd. / Speed Post / Courier only.**

The Technical and Financial Bids should be kept in a separate sealed covers, with **“Technical Bid”** and **“Financial Bid”** super scribed on the envelope. These two sealed covers may be kept in another sealed cover along with the tender documents, with **“Tender for Canteen”** subscribed on the envelope. The name and address of the Agency/Firm must be mentioned on each envelope. **The Technical Bids will be opened on 20/12/2016 at 04:30 P.M. in the office of OSD (Administration) of the University**, in the presence of the tenderers or their authorized representatives. The date to open the Financial Bid will be announced later on the institute website. Tenderers are required to visit the institute website regularly for updates. Incomplete tenders and those without proper E.M.D. shall be summarily rejected.

Sd/

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OSD (Administration)

Office of the OSD (Administration)
MAHATMA GANDHI CENTRAL UNIVERSITY
P.O. Box No. 1, Motihari, District-East Champaran, Bihar – 845 401 (India)
Tel.: 06252 – 2230010 Website: www.mgcub.ac.in; E-Mail: osdadmin@mgcub.ac.in

Terms and Conditions For the award of ‘Canteen Contract’ for
Mahatma Gandhi Central University, Motihari

1. The contract will be awarded on the following basis:
 - A. **Highest maintenance charges (including electricity and water charges) offered by the tenderer** for use of the MGCUB Canteen.
 - B. In agreement with the terms and conditions enclosed in the tender form and also:
 - a) Agree with the rates as quoted by MGCUB in this bid, for all / majority of items to be supplied at MGCUB Canteen.

In case the tenderer quoting highest maintenance charges is not in agreement with the rates quoted by MGCUB for supply of a few food items, he will be given a counter offer to accept the rates of MGCUB for those items also.
 - b) The Tenderer will have to enclose D.D. of **Earnest money** with **Technical Bid** which will be refundable only in case of non acceptance of the offer.
2. Tenders shall be submitted in official tender form only. If submitted in any other form the same shall be summarily rejected. No tenderer shall be issued more than one tender form.
3. Tenders received without prescribed Earnest Money Deposit (EMD) shall not be considered.
4. The schedules issued with the form of tender listing the menus etc. for Canteen services to be rendered, must not be altered by the tenderer. Any modifications/alterations of the rate schedules considered necessary by the tenderer should be in the separate letter accompanying the tender.
5. No paper shall be detached from the tender.
6. The name and address of the tenderer with rubber stamp shall be clearly written in the space provided and no overwriting corrections, insertion shall be permitted in any part of the tender unless duly countersigned by the tenderer. The tender should be filled in and submitted in strict accordance with the instructions laid down herein otherwise the tender is liable to be ignored.
7. The tender is liable to be ignored if complete information is not given there in or if the particulars and data (if any) asked for in the Schedule to the tender are not filled in.

8. Individual signing the tender or other documents connected with the tender must specify whether he signs as:
 - (i) A sole proprietor of the concern or constituted attorney of such sole proprietor.
 - (ii) A partner of the firm if it is a partnership firm, in which case he must have authority to execute contracts on behalf of the firm and refer to arbitration disputes concerning the business of the partnership either by virtue of partnership agreement or by a power of attorney duly executed by the partners of the firms.
 - (iii) Director or Principal Officer duly authorized by the Board of Directors of the company.
9. In case of (ii) a copy of the partnership deed or general power of Attorney, in either case attested by a Notary Public should be furnished or an affidavit on stamp paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished. The attested copy of the certificate or registration of firm should be attached along with the tender papers. In case of partnership firm. Where no authority to refer dispute concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by all the partners of the firm. In case of (iii) the person signing the tender should be authorized by a resolution passed by the board of directors and a copy of the resolution attested by the Principal Officer should be attached.
10. The tender shall be submitted in sealed envelopes mentioned “**Tender for MGCUB CANTEEN**” addressed to the OSD (Administration), Mahatma Gandhi Central University, Motihari. The tenders will be opened on the same day at 04:30 PM in the presence of such of the tenders who may wish to be present, either by themselves or through their authorized representatives.
11. A demand draft of Rs.50,000/- (Rupees Fifty thousand only) is required to be deposited as an Earnest Money Deposit in favour of “OSD (Administration) Mahatma Gandhi Central University” payable at Motihari along with tender. The Earnest Money deposit of the successful tender shall be liable to be forfeited if he does not fulfil any of the following conditions.
 - (i) An agreement is signed by him in the prescribed form within 10 (Ten) days of the receipt of the letter awarding the contract.
 - (ii) The Canteen Services shall commence within 10 (Ten) days of the receipt of the letter awarding the contract.
12. The bids should be valid in the case of all the tenders for at least 2 months from the date of opening of the tender and if any tenderers withdraws or alters the terms of the tender during the period, the Earnest Money Deposit shall be forfeited. In the case of the successful tenderer, rates quoted shall be valid for the entire period of the contract.
13. Corrections, if any, in the tender must be attested.

14. Tenders received beyond due date and time will be treated as late and will not be considered.
15. MGCUB reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the highest maintenance charges offered, since due weightage shall be given to several factor besides the Commercial bid.
16. The successful tenderer has to deposit a demand draft of Rs. 2,00,000/- (Rupees Two Lac Only) as refundable security deposit in the favour “OSD (Administration) Mahatma Gandhi Central University” payable at Motihari”. No interest shall accrue on this deposit which will be returned after the successful completion of contract and after adjusting dues if any, of the contractor to MGCUB. The EMD of successful tenderer will be converted as security deposit and the EMD of unsuccessful tenders will be refunded.
17. Mahatma Gandhi Central University, Motihari reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons.
18. The contract will be operative for one year from the date of award, extendable by the MGCUB subject to satisfactory performance of the agency, on the same terms and conditions.
19. The contract once awarded can be terminated by either party after giving one month notice to the other party. Nevertheless, MGCUB may terminate the contract of the contractor without any notice in case the contractor commits a breach of any of the terms of the contract. MGCUB’s decision in this regard will be final and shall be binding to the contractor.
20. The contractor will have to provide a list of workers who will be working at MGCUB Campus and provide complete details about them. The contractor will also provide police verification and medical report of all his/her workers working within MGCUB Campus.
21. The contractor will have to submit an affidavit at the time of signing the agreement indicating that all employees of the contractors are paid the minimum wage as per Minimum Wages Act of BIHAR Government.
22. The contractor will be solely and exclusively responsible to adhere to meet out all statutory obligations under Indian law in respect of compliance of all the rules, regulations and directions given by a statutory authority with regard to safety, labour laws, PF&ESI remittance or any other prevalent laws both of Central & State Enactments.
23. The contractor will also submit a medical certificate on half yearly basis that all his/her employees handling food are not having any contagious diseases.
24. The contractor will ensure neat and clean clothes and aprons used by his/her employees handing food at all times. Every employee so appointed by the contractor shall wear the prescribed uniform. The said uniform shall be provided by the Contractor at his own cost. The canteen workers will bear the Identity Card issued by canteen contractor during the working hours.

25. The contractor shall not be allowed to keep his/her employees inside MGCUB Canteen between: 3:00 P.M. to 5:00 A.M. on any day.
26. The canteen shall remain open from 7:00 A.M. to 10:00 P.M. from Monday to Saturday. However, depending on the exigencies, the contractor may be required to keep the Canteen open or close as per requirement of MGCUB even on holidays.
27. The contractor will occupy the accommodation earmarked for canteen and kitchen and shall not occupy the adjacent verandas and open space.
28. The contractor will ensure that his/her employees do not loiter around in the campus. In case of any loss to MGCUB caused by the employees of the contractor, the contractor will be responsible.
29. MGCUB reserves the right to ask & require the contractor to remove any person deployed by the contractor without assigning any reasons of notice.
30. The contractor will ensure high standard of cleanliness, hygiene and sanitation in the kitchen and canteen. The contractor will make the arrangements for keeping all eatables in covered showcase, free from flies and insects. Adequate numbers of dustbins will be provided by the contractor to ensure proper disposal of garbage. There should not be any littering of unused food or any other articles within the canteen. The Contractor will also ensure that no used utensils viz Cups, Thalies are lying in the MGCUB Campus and these should be removed immediately.
31. The contractor will ensure that the cooks have proper shave and clipped nails while cooking food and should wear apron and head gear.
32. The contractor will ensure that the cooked and uncooked food is stored properly and no stale food is served. In case of any food poisoning, the contractor will be held solely responsible and will be penalized beside legal action.
33. The raw materials used for cooking can be checked by MGCUB officials at any time and if substandard/unauthorized materials are found, the contractor will be penalized at the discretion of MGCUB and contractor will have to abide by it. The penalty will include at least Rs. 5000/- in case if it is found using sub standard material.
34. The contractor will be required to display the rate list of all the food articles, soft drinks, tea, coffee and juice etc. sold in the canteen.
35. The Contractor should have sufficient equipment & crockery and other items normally required to cater to at least 150 - 200 persons at a given time. He should have sufficient utensils, crockery and other infrastructure to provide the service and also for Buffet Lunch/High Tea, as and when required.
36. The Contractor should take all safety measures while running Canteen. He will keep a First-Aid box for the persons deployed to work in canteen.
37. The Contractor shall not deploy any minor for the Canteen work.
38. In the event of the agency failure to supply the ordered quantity/quality in the schedule delivery time, the University reserves the right to procure the same from any other source/agencies. The difference in cost arisen due to such failure will be the sole responsibility of the agency and will have to be borne as risk and cost for such non

performance. In case of subsequent failure on similar other occasions, the University will retain the right of forfeiture of performance security and any other action(s) as deemed fit.

38. The Contractor shall abide by all laws of the land including labour laws, tax deduction liabilities and welfare measures of its employees.
39. MGCUB will deduct Income tax at source (TDS) under section 194-C of the Income Tax Act, 1961 from the contractor bills.
40. The rates for different items shall be as per list enclosed. The Contractor intends to serve eatables not specified in the enclosed list; the same must be with the approval of rates by Committee of MGCUB officials.
41. The Registrar or its authorized representative/Canteen committee member (s) may inspect the preparation of food etc. from time to time.
42. In the event of unsatisfactory services rendered by the Contractor, the contract may be cancelled by the MGCUB by giving one month's notice. Monetary fine as penalty @ Rs. 1000/- per day will be imposed for every default during the period of contract. If the services do not improve subsequently, a monetary fine as penalty of Rs. 2000/- per day will be imposed for the defaults. This will have to be paid by the Contractor within a week on communication from the MGCUB failing which it will be adjusted against the Security Deposit.
43. No responsibility will be taken by the MGCUB for credit sales to students and others, losses or pilferage.
44. No legal right shall vest in the contractor's workers to claim employment or otherwise absorption in neither MGCUB nor the contractor's workers shall have any right whatsoever to claim the benefit and/ or emoluments that may be permissible or paid to the employees of MGCUB. The workers will remain the employees of the contractor and this should be the sole responsibility of the contractor to make it clear to its workers before deputing them to work at MGCUB.
45. The contractor shall not engage the services of any sub contractor or transfer the contract to any other person. If, it is found at any time that the contractor is unable to provide the canteen services and has sub contracts to any other party, the MGCUB has right to terminate the contract and to forfeit all security deposits by giving one month notice.
46. Firms submitting tender would be considered to have read & accepted all terms & conditions. No enquires verbal or written shall be entertained in respect of acceptance or rejection of the tender.
47. The bidder should indicate the name of the firm / firms along with location where they are currently having business with them and which can be seen by the MGCUB Officials. A satisfactory report issued by such organization/s must be enclosed with the bid.
48. The Contractor shall make good all damage/loss which may be caused by any act or default of the Contractor, his agents or servants or workers to any Institutes property with the option to have damage or loss otherwise made good by charging the Contractor with the expenses.

49. Without prejudice to right under any other Clause of the contract, the MGCUB may in the event of any breach of the conditions on the part of the Contractor cancel the Contract and charge the Contractor with any loss arising from such cancellation.
50. Dispute if any, arising out of the contract shall be settled by mutual discussion or arbitration by sole Arbitrator to be appointed by Hon'ble Vice-Chancellor, Mahatma Gandhi Central University, Motihari as per the provisions of the Indian Arbitration and Conciliation Act, 1996 and the rules framed there under.
51. All Legal disputes shall be subject to jurisdiction of Motihari (Bihar) Court only.
52. The contractor shall inform to the OSD (Administration) of MGCUB any changes of the Canteen workers, if required, made by him along with their Police verification and Medical report.
53. Any official payment for catering done for the University by the agency, the University will release within 10 days from the submission of the complete and clear by Electronic Fund Transfer to the Agency's account by NEFT/RTGS for which the agency will have to submit their complete bank details.
54. Disputed amount for which any clarification is required, may be held up till the matter is sorted out. However rest of the amount clear in all respect shall be released by due date.
55. The contractor shall submit duly signed undertaking enclosed with the tender document.

Name of the Tenderer: _____

Address of Agency: _____

CERTIFICATE

I, Shri _____ R/o _____
hereby solemnly agree to abide by the Terms and Conditions enumerated above.
Any break of the Clause/Clauses will render my contract null and void.

Dated _____

Signature of the Contractor

Witness No. 1

(Name and full postal address)

Witness No. 2

(Name and full postal address)

Office of the OSD (Administration)

MAHATMA GANDHI CENTRAL UNIVERSITY

P.O. Box No. 1, Motihari, District-East Champaran, Bihar – 845 401 (India)

Tel.: 06252 – 2230010 Website: www.mgcub.ac.in; E-Mail: osdadmin@mgcub.ac.in

Name of Work: To run the MGCUB Canteen at Motihari (Bihar)	
<u>TECHNICAL BID</u>	Photograph

(Technical Bid should be kept in separate sealed cover super scribing “Technical Bid” on it).

S. No.	Description	To be filled by the Bidder
1.	Name of Tenderer	
2.	Details of Tender cost	Rs. _____ With Draft No.: Date: Issuing Bank:
3.	Details of E.M.D Rupees	Rs. _____ With Draft No.: Date: Issuing Bank:

4. Details of Experience in the Field, attach copies from the Agency of at least last three years

S. No.	Period		Organization / Agency	Approx number of Clients handled / being handled **
	From	To		

** Certificate from the concerned Agency must also be attached

5.	IT Return (Copy of last 3 years) :	
6.	Certificate from the Competent Authority to run the Canteen	
7.	Registration with Service and Sales Tax etc. Copy must be enclosed	
8.	PAN card No. of the Registered Firm/Company Copy of the same must be enclosed	
9.	V.A.T. Regd. No.	
10.	Copy of Financial Statements duly certified by C A for the last three years(to the attached)	
11.	Please Specify as to whether Tenderer is Sole Proprietor/Pvt. Ltd./Partnership firm (Name of the partner should be specified In this case).	
12.	Certificate of ISO registration (Registered before 1.4.2014)	
13.	Affidavit to the effect that the bidder has not been blacklisted/debarred by any Govt. Institutions/Agency.	

Date: 03rd December, 2016.

Signature of the Bidder
With Rubber Stamp

Name of the Bidder.....

Office of the OSD (Administration)
MAHATMA GANDHI CENTRAL UNIVERSITY
P.O. Box No. 1, Motihari, District-East Champaran, Bihar – 845 401 (India)
Tel.: 06252 – 230010 Website: www.mgcub.ac.in; E-Mail: osdadmin@mgcub.ac.in

Name of Work: To run the MGCUB Canteen at Motihari (Bihar)	
<p><u>FINANCIAL BID</u></p> <p><i>(Keep this Financial Bid in Separate Sealed envelope)</i></p>	<p>Photograph</p>

1.	Name of Firm / Proprietor	
2.	Quote the rate in view of infrastructure facilities provide by MGCUB (Electricity charges and water supply charges will be born by the bidder)	Rs. Per Month (In words.....)

I have understood completely about this tender document and the terms and conditions therein. I agree to sale the eatables and packaged (Snacks /Lunch) on the rates mentioned in the tender. I have also understood that I have to maintain quality of eatable. Especially in packaged (Snacks /Lunch) served in the meeting the quality of eatables served should be at par with Haldiram / Bikaner / other reputed brand sweets.

**(Full signature of the Bidder
with seal of the Agency)**

Rate List of Different Canteen Items (Annexure 'A')

S. No.	Item & Quantity	Proposed Rate (In Rs.)	Remarks, if any
1.	Tea Regular (60 ml) one cup		
2.	Tea Bag Tea (60 ml) one cup		
3.	Coffee (60 ml) one cup		
4.	Cold Coffee (250 ml)		
5.	Lassi (Sweet) 250 ml		
6.	Lassi (salted) 250 ml		
7.	Shake one glass 250 ml		
8.	Fresh Lime water one glass 250 ml		
9.	Fresh Lime Soda one glass (Sweet) 250 ml		
10.	Tropicana Juice		
11.	Flavoured milk		
12.	Cold Drink (Mobil) (300 ml)		
13.	Ice cream		
14.	Veg. Sandwich (Home Made) Big		
15.	Cheese Sandwich (Home Made) Big		
16.	Butter Toast (2 piece)		
17.	Veg. Cutlet (one piece)		
18.	Bread Pakora (Potato filled) (75 gm)		
19.	Paneer Pakora (25 grm Cheese)		
20.	Veg. Pakora (Mix) 6 pc (100 gm)		
21.	Samosa Regular (50 gm)		
22.	Cheese Patty		
23.	Veg. Patty		
24.	2 pcs. Idli Sambar / Sambar Bada		
25.	2 pcs Idli Plain with Chuttni		
26.	Poha 1 plate		
27.	Upma 1 plate		
28.	Bread Omlette (1 egg + 2 slice)		
29.	Stuffed Parantha with curd pickle (2 Nos.)		
30.	Puri Subzi/Chhole (4 puri)		
31.	Veg. Burgar		
32.	Chhole Bhature (2 Bhature + Chhole)		
33.	Chana Kulcha 2 pcs.		
34.	Grilled Cheese Sandwich 2 pcs.		
35.	Plain Dosa 1 plate with Sambhar & Chatni		
36.	Masala Dosa 1 plate		
37.	Paneer Kulcha		
38.	Veg. Chowmin (Full Plate)		
39.	Veg. Chowmin (Half Plate)		

40	Spring Roll (6 pc)		
41.	Uttapam (Onion / Tomato)		
42.	Veg. Momos one plate (6 pcs.)		
43.	Small Pizza (Veg.)		
44.	Rice Chana/Rajma 1 Plate		
45.	Rice with Karhi Pakora 1 Plate		
46.	Pulaow, chana and curd 1 Plate		
47.	Lemon rice & Curd 1 Plate		
48.	Veg. Biryani 1 Plate		
49.	Daal or Sabzi (Regular) 1 Plate		
50	Curd /Raita 1 Plate (120 ml)		
51.	Pineapple Raita 1 Plate (120 ml)		
52.	Mix raita 1 plate (120 ml)		
53.	Dahi Bhalle with Chattni 1 Plate		
54.	Rice Daal/Sambar 1 Plate		
55.	Daal Makhni with Naan/Parantha(2)		
56.	Paneer with Rice 1 Plate		
57.	Egg (1) Curry with rice 1 Plate		
58.	Veg. Thali (Daal, Sabzi, Rice, Raita/Curd, 2 Roti, Salad and pickle)		
59.	Special Thali (Vegetable-paneer, Sabzi, Daal, Raita/Curd, Rice, 2 Chapati/Parantha, Salad and Pappad & pickle)		
60.	Vegetarian Lunch/Dinner (Buffet) Two vegetables (one seasonal vegetable and one Shahi Paneer/ Malai Kofta/ Mushroom/Paneer Mutter etc.), Daal, Pullav/Rice, Chapati/Tandoori Roti/Nan/Puri, Salad, Pappad, Pickle, Raita/Plain Curd/Dahi Bhalla, Sweet dish & Mineral Water		
61.	High Tea Roasted Kaju, Gulab Jamun/Rasgulla, Kaju Burfi, Pakora (Paneer/Vegitable etc.) Pastries (Blackforest/Chocolate/Vanilla/Strawberry) Khandvi/ Dhokla, Wafers (Uncle Chips, Lays etc.) Juices, Assorted Biscuits, Tea Coffee (Hot & Cold)		
62.	Light Tea Tea/Coffee, Assorted Biscuits, Wafers, Mineral Water		
63.	Fruit Chat 1 Plate		
64.	Fresh Fruit Juice (200 ml.)		
65.	Fruit Custard (1 Plate)		

Any other items required by the University are to be included by the contractor with the prior approval and at the rates approved by MGCUB Canteen Committee.

I accept and abide by the above terms & condition of the Tender Document.

**(Full signature of the Bidder
with seal of the Agency)**

To

**OSD (Administration)
Mahatma Gandhi Central University
P.O. Box No. 1, Motihari
District-East Champaran, Bihar 845 401.**

Ref.: Tender No. _____

Sir/madam,

1. I/We the undersigned (hereinafter known as “The Contractor”) hereby apply for grant of contract for running the MGCUB Canteen at MGCUB, Temp-Camp Office, Zila School, Motihari.
2. I/We have gone through all the Terms and conditions and also the schedule of items as enlisted by you in Notice Inviting Tender for the subject under reference.
3. I/We, hereby confirm that we have understood all the Terms and Conditions and confirm my/our commitment to abide by them. In case of any discrepancy/dispute or wrong/incorrect nomenclature in the schedule, the decision of MGCUB shall be final.
4. I/We also confirm my/our commitment to provide the material as enlisted in schedule of item with your Notice Inviting Tender under reference.
5. I/We have experience of ____ years for running Canteen in a Government Sector/PSU/Educational Institutions / Private Institutions at places/offices at:

S.No.	Name of the Agency & Address	Name of the concerned representative with Designation	Contact No.
1			
2			
3			
4			

6. I/We enclose herewith Experience/Performance/Certificate duly signed by Principal/Director/Manager of _____.
7. I am/we are enclosing herewith a DD bearing Sl. No. _____ dated _____ (Bank Name _____) Branch Name _____) for Rs.50,000/- drawn in favour of “OSD (Administration) Mahatma Gandhi Central University” payable at “Motihari”. I/We understand that the amount will be forfeited, if the applicant who is awarded the contract refuses to accept the contract.
8. I/We understand that I/We shall have to deposit a Security Deposit of Rs. 2, 00,000/- as refundable security deposit in favour of OSD (Administration) Mahatma Gandhi Central University - Motihari before signing the “Agreement” in case I am/We are awarded the contract. This deposit will not bear any interest and shall be refunded on termination of contract after adjusting dues, if any.

9. In case the contract is awarded to me/us, I/We shall sign an agreement within 10 days (on a non-judicial stamp of paper prescribed value) of the receipt of the letter awarding the contract.
10. I/We _____ S/o _____ R/o (local address) _____ Permanent Address _____ solemnly state that I/We have not so far been black listed by any of the institutions/Offices in which I/We have worked/run Canteen.

Date 03rd day of December, 2016.

**Signature of Bidder
with complete Address:**

