Corporate Authorship

(Example-3)

(GOVERNMENT)

(ACCORDING TO CLASSIFIED CATALOGUE CODE)

BLIS II- Semester

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TITLE -3

Constitution of India

(As modified up to the 1st October, 1969)

Manager of Publication

Delhi

1970

Other Information

Call No.: V 44: 2 'N69

Accession No.: 1069

General Rules for Entries according to CCC

- □ In Classified Catalogue Code size of Catalogue card should 12.5 cm (length) x 7.5 cm (breadth).
- In Classified Catalogue Card, the Main Entry has divided in Six sections which are: 1. Leading Section, 2. Heading Section, 3. Title Section, 4. Note Section, 5. Accession Number Section and 6. Tracing Section.
- Call Number should always be written by pencil.
- □ Full Call Number is written in the Book Index Entry (Author), Book Index Entry (Title), Book Index Entry (Subject), Book Index Entry (Series), etc., except for the Class Index Entry.
- After the Accession Number Full Stop (.) should not be applied.
- Tracing Section is given on the back of the Main Entry Card.
- Tracing section is divided (vertically) into two equal imaginary lines. They are called Left and Right Part. Right Part divided again (horizontally) into three equal imaginary lines, they are called Upper Part, Middle Part and Lower Part.

Chain Procedure:

□ V = History (sought link)

□ V44 = India (sought link)

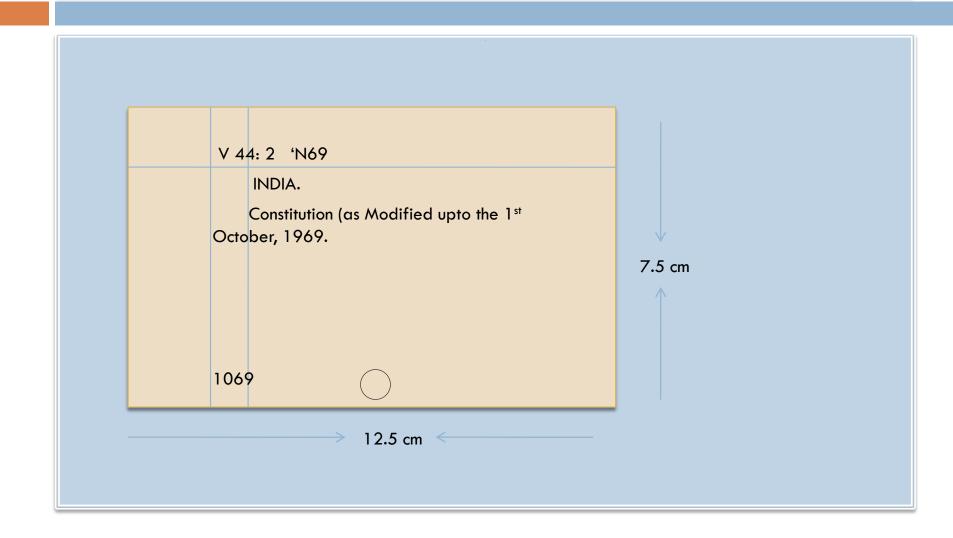
□ V44: $\stackrel{\downarrow}{=}$ (False link)

□ V44:2 = Constitution (sought link)

Sequence of Class Index Entry

- 1. Constitution, India, History
- 2. India, History
- 3. History

Main Entry



Tracing

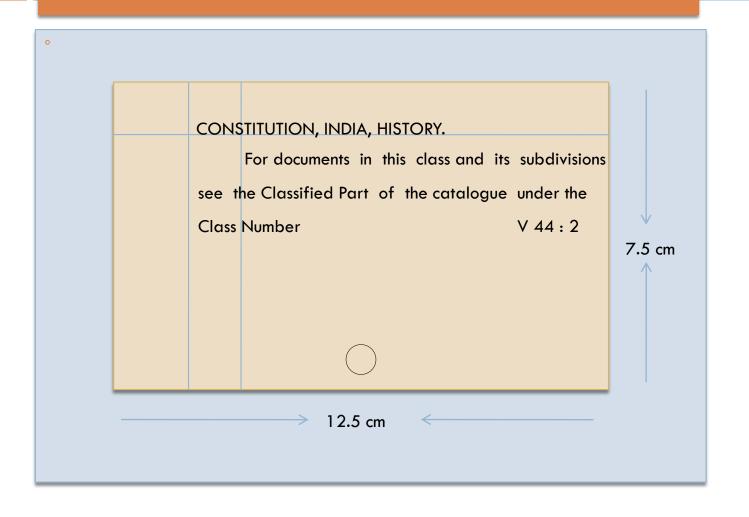
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Constitution, India, History.

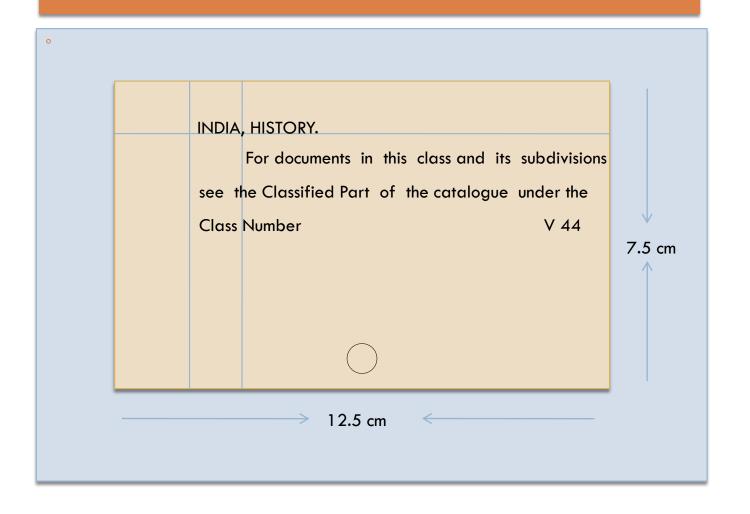
India, History.

History.

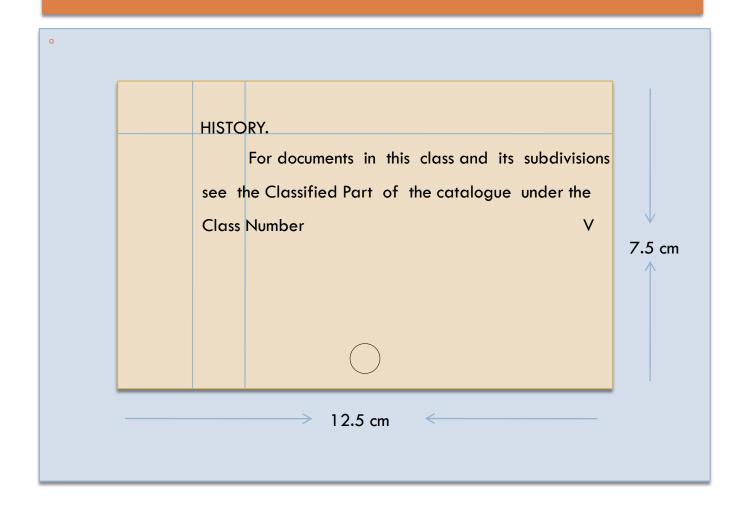
Class Index Entry (1)



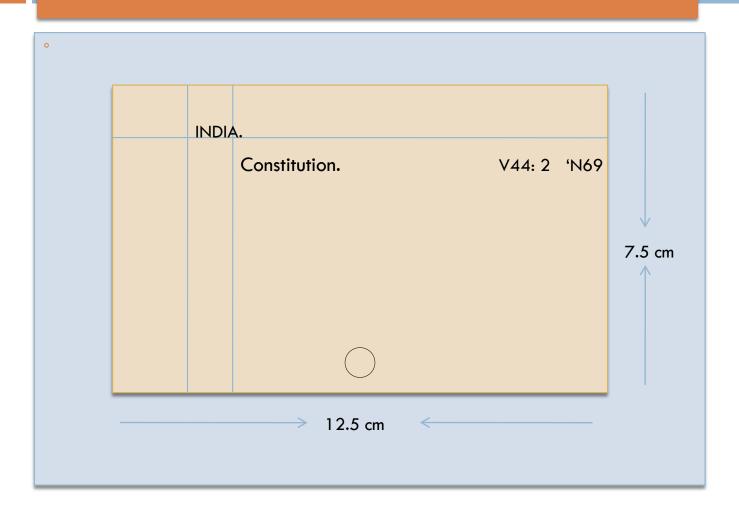
Class Index Entry (2)



Class Index Entry (3)



Book Index Entry (Author)



Try to make some more entries of Corporate Authorship (Examples of Government) under Classified Catalogue Code and keep the record separately.

Thank You