



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]
Dr. Ambedkar Administrative Building, Raghunathpur, Motihari - 845 401, District - East Champaran, Bihar
Email: osdadmin@mgcub.ac.in

F.No. 2-1/MGCUB/GA/2016/4311

Date: 3rd December 2019
3rd December 2019

OFFICE ORDER

- For smooth and seamless inauguration of Gandhi Bhawan of Mahatma Gandhi Central University, Bihar on its Permanent Campus on 9th December 2019 (Monday), the Competent Authority has been pleased to constitute the following committees:-
 - Refreshment Arrangement Committee-** (For complete arrangement of refreshment for all the invitees):
 - Prof. Pavnesh Kumar, Dean, School of Commerce & Mgmt Sc. Co-ordinator
 - Ms. Shephalika Mishra, Public Relations Officer
 - Tent, Decoration & Sound System Arrangement Committee-** (For complete arrangement of tent, decoration and sound system of the Gandhi Bhawan during the aforesaid occasion):
 - Prof. Rajeev Kumar, Dean, School of Social Science Co-ordinator
 - Dr Kundan Kishor Rajak, Assistant Professor, Dept. of Zoology
- In addition to above, (i) Dr Jwala Prasad, Deputy Registrar (Academic) shall make the arrangement for Puja and Holy Rituals (Havan) and (ii) Dr Narendra Singh, Assistant Professor, Department of Political Science shall make the necessary arrangements for Laying of Foundation Stone for the aforesaid inauguration ceremony.
- Further, Prof. Pavnesh Kumar, Dean School of Commerce and Management Sciences in association with Media Cell shall make necessary arrangement for sending invitation letter to the invitees and also for inviting the media persons at the venue.

(DR PADMAKAR MISHRA)

OSD (Administration)

MAHATMA GANDHI CENTRAL UNIVERSITY
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District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to the following for information please:

- Individual concerned
- The PVC, MGCUB
- The OSD (Finance), MGCUB
- The Controller of Examinations, MGCUB
- All the Deans of different Schools/ Dean (R & D Cell), MGCUB
- The Proctor/ Provost/ DSW/ Warden/ Incharge Sports Officer/ Procurement Officer
- All the Heads of the different Departments, MGCUB - to bring the same to the notice of all faculty members under their respective Schools/ Departments
- Deputy Registrar (Establishment and Academic), MGCUB
- Public Relations Officer, MGCUB
- System Analyst, MGCUB - with the request to upload the same on University website
- Section Officer (Administration/ Finance/ Chanakya Parisar), MGCUB
- PS to the Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
- Guard File

Dinesh Hooda
MAHATMA GANDHI CENTRAL UNIVERSITY
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Raghunathpur, Motihari - 845 401
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Section Officer