

Mahatma Gandhi Central University, Bihar

User Manual for Admission Portal

Before starting the form filling:

1. You are requested to **download the prospectus 2020-21** (<http://mgcub.ac.in/pdf/MGCUB-Prospectus-20-21.pdf> / <http://admission.mgcub.ac.in/Uploads/MGCUB-Prospectus-20-21.pdf>) and carefully read the details of programme including eligibility criteria, fee details, duration, etc.
2. **Before proceeding for filling the form online the applicant must have the following: -**
 - a. Scanned Photograph (less than 150 KB)
 - b. Scanned Signature (less than 150 KB)
 - c. Keep your marksheet for calculation of marks % etc.
3. Fee can be paid by following methods:
 - a. Credit Card (Master/Visa)
 - b. Debit Card (Master/Visa/Rupay)
 - c. Net Banking
 - d. UPI
4. For any problem or query related to admission, please write us at **admissions@mgcub.ac.in**

Login Page



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LOGIN FOR ADMISSION IN UG/PG/
M.PHIL./ PH.D PROGRAMMES
SESSION 2020-21

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Closing of link for submission of application form:
31st July 2020 (Friday)

Username:

Password:

Captcha:



[Refresh](#)

LOGIN

Not registered? [Sign Up](#)

[Forgot Password?](#)

Click here for all admission related notices

Click here to read Prospectus

Use registered ID and Password for Login

Sign Up for New Registration.

Use **Forgot Password** to reset the password.

After the First Login with temporary password user will be asked for change password.

Change Password



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CHANGE PASSWORD

Current Password:

New Password:

Confirm New Password:

Captcha:

 [Refresh](#)

[Change Password](#)

Registration Page



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REGISTRATION FOR ADMISSION IN UG/PG/M.PHIL./PH.D PROGRAMMES ACADEMIC SESSION 2020-21

I have read all the informations and necessary terms & conditions.*

Captcha:

 [Refresh](#)

[REGISTER](#)

Already Registered? [Sign In](#)

Examination Centres List

Examination Fee

List of Programme/Courses

Examination Centres Examination Fees List of UG/PG Programmes of Studies

MGCUB Admission Form Dashboard




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WELCOME TO MAHATMA GANDHI CENTRAL UNIVERSITY, MOTIHARI (BIHAR) ADMISSION IN PROGRAMMES 2020-21

Mahesh ▾

 Profile

 Course & Payment

 Application form

After login user will come to the MGCUB Admission Form Dashboard which will have three Sections:

1. Profile
2. Course & Payment
3. Application Form



Flow of filling the admission form

First click on Profile Section, this will allow user to enter his/her basic details.



Personal Details

Home

Name (as per 10th certificate)*		Date of birth (as per 10th certificate)*	
<input type="text" value="Mahesh"/>		<input type="text" value="01-07-2020"/>	
Place of Birth			
Country *	State *	City *	
<input type="text" value="India"/>	<input type="text" value="Gujarat"/>	<input type="text" value="Nadiad"/>	
Father's Name *		Mother's Name *	
<input type="text" value="K"/>		<input type="text" value="R"/>	
Contact No.		Email	
Telephone	Mobile	<input type="text" value="ntadev2@infibnet.ac.in"/>	
<input type="text" value="7889455656"/>	<input type="text" value="9789478812"/>		
Nationality *	Religion *	Sex	Category
<input type="text" value="Indian"/>	<input type="text" value="Hindu"/>	<input type="text" value="Male"/>	<input type="text" value="OBC"/>
Marital Status *			
<input type="text" value="Single"/>			

*The candidate applying to claim benefit of OBC category has to produce a certificate of OBC category issued not later than 180 days from the last date of receipt of the application for admission falling which the candidate shall not be considered for admission under OBC category.

Admission to all programmes shall be made on the basis of marks scored in common national level entrance examination to be conducted by the University or by a score of a test conducted by any recognised National Testing Agency (e.g. JEE Main) or by any other mechanism adopted by the University.*

I have read eligibility criteria and other requirements before submitting the application form.*

University reserves the right to amend, reframe or cancel if required with regard to admission policy.*

Contact Details of the Applicant:

Address for Correspondence			Permanent Address <input checked="" type="checkbox"/> Same as Correspondence address		
Name *			Name		
<input type="text" value="Rana Mahesh K"/>			<input type="text" value="Rana Mahesh K"/>		
House No. *	Street *		House No.	Street	
<input type="text" value="455"/>	<input type="text" value="s.p road"/>		<input type="text" value="455"/>	<input type="text" value="s.p road"/>	
City *	State *	Pin Code *	City	State	Pin Code
<input type="text" value="nadiad"/>	<input type="text" value="Gujarat"/>	<input type="text" value="387001"/>	<input type="text" value="Nadiad"/>	<input type="text" value="Gujarat"/>	<input type="text" value="387001"/>

Total Annual Income of the Household (Gross) Rs.

Save

After entering all required details click **Save**.

User will get the successfully saved notification as:



Success!

Personal Details has been saved successfully.

OK

Click **Ok**. Then come to MGCUB Admission Dashboard by clicking **MGCUB Admission Home** on top right of the page.



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WELCOME TO MAHATMA GANDHI CENTRAL UNIVERSITY, MOTIHARI (BIHAR) ADMISSION IN PROGRAMMES 2020-21

Mahesh ▾

Profile

Course & Payment

Application form

Click on **Course & Payment** Section.



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Mahesh ▾

Payment Status : ✖

** A applicant can pay for maximum FOUR Programmes of Study/Courses as per her/his choice [make the limitation of 4 selection]*

Program Level	Program Name	Fees	
Doctor of Philosophy (Ph.D.)	Ph.D. in Social Work	500	
Total		500	

APPLY FOR MORE POSTS

Continue

If you are selecting correct option but getting error than Press: **Ctrl+F5** before next try

Select **Course** and click **Continue**.

If user want to apply more programmes of study/courses as per his/her eligibility, then click on **Apply for more Posts/Programmes**

Select other Programmes of study/courses and click **Continue**.

If you are selecting correct option but getting error than Press: **Ctrl+F5** before next try

This will take user to payment summary page.



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WELCOME TO MAHATMA GANDHI CENTRAL UNIVERSITY, MOTIHARI (BIHAR) ADMISSION IN PROGRAMMES 2020-21

Maresh

Payment Status : ✖

Name :	Maresh	Sex	Male
Mobile :	9624728654	Email :	ntadev2@infinet.ac.in
Category :	OBC	Fees :	500

Program Level	Program Name	Fees
Doctor of Philosophy (Ph.D.)	Ph.D. in Social Work	500

Pay Now

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Click on **Pay Now**

Select **Payment Option**

Mahatma Gandhi Central University

Reference No : 16072020193129

Amount : 500.00



Pay using

For Maestro cards, please enter Expiry Date and CVV no. if available or else ignore and proceed.

Credit card Debit card

Select Credit Card Option : --Select--

PAY NOW

[Cancel](#)



Your transaction is processed through a secure 2048 bit https internet connection based on secure socket layer technology. For security purposes, your following details have been logged.

IP address 106.77.158.192 and access time Thu Jul 16 19:31:33 IST 2020.

Pay the required Fee.

Payment Success



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WELCOME TO MAHATMA GANDHI CENTRAL UNIVERSITY, MOTIHARI (BIHAR) ADMISSION IN PROGRAMMES 2020-21

[Mahesh](#) ▾

Payment Success : ✓

Name :	Mahesh	Sex	Male
Mobile :	9624728654	Email :	ntadev2@infnibnet.ac.in
Category :	OBC	Fees :	500

Program Level	Program Name	Fees
Doctor of Philosophy (Ph.D.)	Ph.D. in Social Work	500

[Back](#)

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Payment Success

Click **Back** or **MGCUB Admission Home** on top right of the page.

After successful payment, the third section **Application Form** will be **enabled**



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WELCOME TO MAHATMA GANDHI CENTRAL UNIVERSITY, MOTIHARI (BIHAR) ADMISSION IN PROGRAMMES 2020-21

[Mahesh](#) ▾

[Profile](#)

[Course & Payment](#)

[Application form](#)

After successful payment this option will be enabled

In Application Form section

1. Select Examination Centres



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EXAMINATION CENTRES

EDUCATIONAL QUALIFICATIONS

UPLOAD

CHECK LIST

DECLARATIONS

Examination Centres

Examination Centres: **Select at least three choices of exam centres ***

Guwahati (Assam)	Motihari(Bihar)	Patna(Bihar)
-Select 4 preference -	-Select 5 preference -	

Save Save & Next

Previous

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Click **Save & Next**

2. Educational Qualification

Press: Ctrl+F5



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EXAMINATION CENTRES EDUCATIONAL QUALIFICATIONS UPLOAD CHECK LIST DECLARATIONS

Educational Qualifications(Academic Record)

	Name of the Board / University	Year	Obtained Marks/CGPA	Maximum Marks/CGPA	%age of marks	Division	Subjects studied
Matriculation (10 th) *	guj	2012	78.00	88.00	77.00	First	No
Higher Secondary / Intermediate(10+2) * science	guj	2014	88.00	77.00	88.00	Second	NO
Bachelor's degree computer <input type="checkbox"/> Pursuing	ddu	2018	55.00	77.00	88.00	First	NO
Master's degree <input type="checkbox"/> Pursuing							

Any other	Name of the Board / University	Year	Obtained Marks/CGPA	Maximum Marks/CGPA	%age of marks	Division	Subjects studied
Name of degree							

Add More

Please state the gaps in the educational career, if any, clearly in terms of time period (specifying from and to dates) and reasons thereof. In the absence of this information, the candidate would not be considered for admission.

#	From Date	To Date	Reasons
1	01-07-2010	01-12-2011	Medical Issue
2	dd-MM-yyyy	dd-MM-yyyy	
3	dd-MM-yyyy	dd-MM-yyyy	

Scholarships/Awards received (Evidence to be enclosed) Please write Nil, if you do not have information. *

Nil

Extracurricular activities Please select, if you have Extracurricular Activities information .*

No

Save

Save & Next

Previous

After entering all required details click **Save / Save & Next**.

If you are filling correct information but getting error than Press: **Ctrl+F5** before next try

3. Upload Photo and Signature.



Upload Photo

Upload Your Passport Size(Max 150KB) Photo:

Browse... Sunil.jpg

Upload



Upload Signature

Upload Your Signature (Max 150KB):

Browse... sign.jpg

Upload



Upload Documents

1) Undertaking[As per the University Act, First Statutes Section 28(7)]:- [Download Prescribed Format](#)

I agree with Undertaking and will submit, whenever required.*

2) Certificate To Be Produced By Candidates Applying Under the OBC / SC/ST/ EWS / PwD Category :- [Download Prescribed Format](#)

I agree with Category certificate format and will submit, whenever required.*

3) Annexure I - Affidavit by the Student:- [Download Prescribed Format](#)

I agree with Annexure I and will submit, whenever required.*

4) Annexure II - Affidavit by the Student:- [Download Prescribed Format](#)

I agree with Annexure II and will submit, whenever required.*

Save & Next

Previous



Download the prescribed format and **Click all the check box** to agree that the user will submit the document whenever required.

Click **Save & Next**.

4. Check List



Check List

	Documents Required at the time of admission	<input type="checkbox"/>
1	Self-attested copy of the Secondary School/Matriculation/10th Examination Marks Sheet	<input checked="" type="checkbox"/>
2	Self-attested copy of the Secondary School/Matriculation/10th Examination Certificate	<input checked="" type="checkbox"/>
3	Self-attested copy of the Senior Secondary/Intermediate/10+2 Examination Marks Sheet	<input checked="" type="checkbox"/>
4	Self-attested copy of the Senior Secondary/Intermediate/10+2 Examination Certificate	<input checked="" type="checkbox"/>
5	Self-attested copy of the Graduation Marks Sheet of Final Year(for PG Programmes)	<input type="checkbox"/>
6	Self-attested copy of the Other Marks Sheet/Transcript, if any other than above mentioned	<input type="checkbox"/>
7	Demand Draft/Proof of payment	<input type="checkbox"/>
8	Self-attested copy of the SC/ST/OBC/Physically Handicapped Certificate, if applicable	<input type="checkbox"/>
9	Self-attested copy of the Kashmiri Migrant Certificate, if applicable	<input type="checkbox"/>
10	Self-attested copy of the other Certificate, if applicable	<input type="checkbox"/>
11	Self-attested copy of the Proof of Permanent Address	<input type="checkbox"/>
12	Any other document (Please specify)	<input type="checkbox"/>

Save

Save & Next

Previous

Click the check box which ever applicable.

Click Save / Save & Next.

5. Declaration



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[EXAMINATION CENTRES](#) [EDUCATIONAL QUALIFICATIONS](#) [UPLOAD](#) [CHECK LIST](#) [DECLARATIONS](#)

Student Declaration

<input checked="" type="checkbox"/> Personal Details
<input checked="" type="checkbox"/> Education Qualifications
<input checked="" type="checkbox"/> Upload
<input checked="" type="checkbox"/> Check List
<input checked="" type="checkbox"/> I agree that the admission to all programmes shall be made on the basis of marks scored in common national level entrance examination to be conducted by the University or by a score of a test conducted by any recognised National Testing Agency (e.g. JEE Main) or by any other mechanism adopted by the University.
<input checked="" type="checkbox"/> University reserves the right to amend, reframe or cancel if required with regard to admission policy.

DECLARATIONS

I, MAHESH son / daughter of K hereby declare that all the particulars given in this application form are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant: 
(MAHESH)

Date: 7/16/2020

Place:

[Agree & Preview](#)

Click all the check box. Fill the Place.

Click **Agree & Preview**

6. Submitted Application

Press: Ctrl+F5



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Welcome to Mahatma Gandhi Central University, Motihari (Bihar)

[Print](#)

Applicant ID: MGCUB-STUD-20-3441
Name: Mahesh

Payment Success :

Category	Applied for	Fees
Doctor of Philosophy (Ph.D.)	Ph. D. in Social Work	500
Total Fees :		500



Exam Centres

Examination Centres: GUWAHATI (ASSAM)	Examination Centres: MOTIHARI(BIHAR)	Examination Centres: Patna(Bihar)	Examination Centres:	Examination Centres:
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Personal Details

Name: MAHESH		Date of birth: 01-07-2020	
State:	City: NADIAD	Father's Name: K	Mother's Name: R
Contact No.:			
Telephone: 7889455656	Mobile: 9624728654	Email: ntadev2@infibnet.ac.in	
Nationality: INDIAN		Religion: HINDU	Sex: MALE
Category: OBC	Marital Status: SINGLE	Total Annual Income of the Household (Gross) Rs.: 150000	

Contact Details of the Applicant

Address for Correspondence			Permanent Address		
Name: RANA MAHESH K			Name: RANA MAHESH K		
House No: 455	Street: S.P ROAD		House No: 455	Street: S.P ROAD	
City: NADIAD	State: GUJARAT	Pin Code: 387001	City: NADIAD	State: GUJARAT	Pin Code: 387001

Educational Qualifications

	Name of the Board / University	Year	Obtained Marks/CGPA	Maximum Marks/CGPA	%age of marks	Division	Subjects studied
Matriculation (10 th)	GUJ	2012	78.00	88.00	77.00	FIRST	NO
Higher Secondary / Intermediate (10 + 2) SCIENCE	GUJ	2014	88.00	77.00	88.00	SECOND	NO
Bachelor's degree COMPUTER	DDU	2018	55.00	77.00	88.00	FIRST	NO

Scholarships/Awards received (Evidence to be enclosed) * Nil

Extracurricular activities * No

Check List

[Previous](#)

	Documents Required at the time of admission	
1	Self-attested copy of the Secondary School/Matriculation/10th Examination Marks Sheet	True
2	Self-attested copy of the Secondary School/Matriculation/10th Examination Certificate	True
3	Self-attested copy of the Senior Secondary/Intermediate/10+2 Examination Marks Sheet	True
4	Self-attested copy of the Senior Secondary/Intermediate/10+2 Examination Certificate	True
5	Self-attested copy of the Graduation Marks Sheet of Final Year(for PG Programmes)	False
6	Self-attested copy of the Other Marks Sheet/Transcript, if any other than above mentioned	False
7	Demand Draft/Proof of payment	False
8	Self-attested copy of the SC/ST/OBC/Physically Handicapped Certificate, if applicable	False
9	Self-attested copy of the Kashmiri Migrant Certificate, if applicable	False
10	Self-attested copy of the other Certificate, if applicable	False
11	Self-attested copy of the Proof of Permanent Address	False
12	Any other document (Please specify)	False

DECLARATIONS

I, MAHESH son / daughter of K hereby declare that all the particulars given in this application form are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant:

(MAHESH)

Date: 7/16/2020

Place: Nadiad,

Note:

1. Unsigned application is liable to be rejected and no correspondence will be entertained.
2. The University shall not be responsible, if any column is not filled up properly and legibly.

I agree

[Edit](#) [Submit](#)

Click the **I agree** check box. Click **Submit** for Final Submission. **Print** the final submitted form for future use.

A confirmation mail of successful submission will be sent to the user registered email ID.

Successfully submission of Admission form: MGCU, Bihar Inbox x 🖨️ 📄

no-reply@mgcub.ac.in 7:47 PM (1 minute ago) ☆ ↶ ⋮
to me ▾

Dear Mahesh,

You have been successfully filled your application form. Kindly keep the below mention information for future. For any communication regarding admission, kindly write us at admissions@mgcub.ac.in and mention the below Email ID & Candidate ID in subject line.
Email: ntadev2@infnlibnet.ac.in
Candidate ID: MGCUB-STUD-20-3441

The candidates are advised to visit the University website (<http://mgcub.ac.in>) for all admission related query/updates..

This is an autogenerated email. Kindly do not reply to this email.

Regards,
Admission Team,
Mahatma Gandhi Central University,
Dr. Ambedkar Administrative Building,
Near OP Thana, Raghunathpur, Motihari,
District- East Champaran
Bihar- 845401 (INDIA)
Website: <http://mgcub.ac.in>

If user forget the password, the user may reset the password by clicking at **Forgot Password?** at the login page.



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LOGIN FOR ADMISSION IN UG/PG/
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SESSION 2020-21

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Closing of link for submission of application form:
31st July 2020 (Friday)

Username:

Password:

Captcha:



[Refresh](#)

LOGIN

Not registered? [Sign Up](#)

[Forgot Password?](#)

Forgot Password

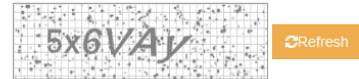


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FORGOT PASSWORD

Email ID:

Captcha:



Already Registered? [Sign In](#)

Enter the **registered email ID**. The **Reset Password** link will be sent to the registered email ID.