



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

[A Central University established by an Act of Parliament]

Dr. Ambedkar Administrative Building, Raghunathpur, Motihari – 845 401, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in

F. No. 2-1/MGCUB/GA/2016

Date: 11th March 2021

OFFICE ORDER

1. As required under the General Financial Rule, the Physical Stock Verification (Consumable & Non-consumable) of all items at different Campuses is to be conducted by the University. In this regard, the Competent Authority is pleased to constitute Stock Verification Committees for different Campuses/Section of the University comprising following officials:-

A. Stock Verification Committee for Library:

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|--|------|----------|
| i. Prof. Pavnesh Kumar, Professor, Dept. of Management Sciences | | Convenor |
| ii. Dr Sujeet Kumar Choudhary, Associate Professor, Dept. of Sociology | | Member |
| iii. Dr Garima Tiwari, Assistant Professor, Dept. of Hindi | | Member |
| iv. Dr Pathloth Omkar, Assistant Professor, Dept. of Educational Studies | | Member |
| v. Dr Sheo Kumar Singh, Assistant Professor, Dept. of Mathematics | | Member |

B. Stock Verification Committee for Gandhi Bhawan:

- | | | |
|---|------|----------|
| i. Prof. Pramod Meena, Professor, Dept. of Hindi | | Convenor |
| ii. Dr K. C. Pradhan, Associate Professor, Dept. of Economics | | Member |
| iii. Dr Aslam Khan, Associate Professor, Dept. of Gandhian & Peace Studies... | | Member |
| iv. Dr Rashmita Ray, Assistant Professor, Dept. of Social Work | | Member |
| v. Dr Umesh Patra, Assistant Professor, Dept. of English | | Member |

C. Stock Verification Committee for Deen Dayal Upadhyay Parisar:

- | | | |
|---|------|----------|
| i. Prof. Trilochan Sharma, Professor, Dept. of Commerce | | Convenor |
| ii. Dr Shivendra Singh, Assistant Professor, Dept. of Commerce | | Member |
| iii. Dr Manisha Rani, Assistant Professor, Dept. of Educational Studies | | Member |

D. Stock Verification Committee for Chanakya Parisar:

- | | | |
|---|------|----------|
| i. Prof. Sunil Kumar Srivastava, Professor, Dept. of Physics | | Convenor |
| ii. Dr Rakesh Kumar Pandey, Associate Professor, Dept. of Chemistry | | Member |
| iii. Dr Preeti Bajpai, Associate Professor, Dept. of Zoology | | Member |
| iv. Dr Sunil Kumar Singh, Assistant Professor, Dept. of CS & IT | | Member |
| v. Dr Akhilesh Kumar Singh, Assistant Professor, Dept. of Biotech. | | Member |

Contd...

(Signature)
11/03/2021

From pre-page:


2. The said committees will physically verify all items available in the respective Department/Office with reference to the Stock Register. The committee will also physically verify the items with reference to the items procured under the project. These items should also be available in the respective project stock register of the Department/School.
3. The aforesaid committees will prepare its report within Five working days and submit the same to the office of undersigned on or before **19th March 2021 (Friday)** positively.
4. All the aforesaid committees will work under the supervision of **Prof. Sunil Mahawar**, Estate Officer.
5. This is issued with approval of the Competent Authority.



(PROF. RAJEEV KUMAR)
OSD (Administration) I/c

Copy of the above forwarded to the following for information and necessary action please:

1. All the members of the aforesaid committee
2. The Pro-Vice-Chancellor, MGCU
3. The OSD (Finance)/ Controller of Examinations, MGCU
4. All Deans of different Schools, MGCU
5. All Heads of different Departments, MGCU
6. Deputy Registrars, MGCU
7. Section Officers, MGCU
8. PS to the Vice-Chancellor, MGCUB - *for kind information of the Hon'ble Vice-Chancellor please.*
9. Guard File


(DINESH HOODA)
Section Officer
11/02/2021