



## MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in | Website: www.mgcub.ac.in

F. No.: 2-1/MGCUB/GA/2016

Dated: 5<sup>th</sup> October 2021

### OFFICE ORDER

1. It is hereby notified for information of all concerned that consequent upon proceeding of Prof. Vikas Pareek, OSD (Finance) and Dean, School of CSI&CT on Leave w.e.f. 6<sup>th</sup> October 2021 to 10<sup>th</sup> October 2021, the Competent Authority has been pleased to order that **(i)** the routine work of the Office of OSD (Finance) shall be look after by Prof. Asheesh Srivastava, Dean, School of Education; and **(ii)** routine work of the office of Dean, School of CSI&CT and Head, Department of Computer Science & Information Technology shall be look after by Prof. Ranjeet Kumar Choudhary, Head, Department of Library and Information Science, during the absence of Prof. Vikas Pareek or till further orders, whichever is earlier.
2. This shall be in addition to the academic and administrative duties already assigned to aforesaid faculty members.
3. This is issued with the approval of the Competent Authority.

[SACHCHIDA NAND SINGH]

Deputy Registrar

MAHATMA GANDHI CENTRAL UNIVERSITY  
Camp Office, Near OP Thana  
Raghunathpur, Motihari - 845 401  
District - East Champaran, Bihar (INDIA)

Copy of the above forwarded to following for information and necessary action:

1. Individual Concerned.
2. The Pro-Vice-Chancellor, MGCU
3. Private Secretary to Vice-Chancellor - for kind information of Hon'ble Vice-Chancellor please.
4. The OSD (Finance)/CoF/DSW/Campus Directors/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
5. The Provost/Estate Officer, MGCU
6. All the Deans of different Schools, MGCU
7. All the Heads of various Teaching Departments, MGCU
8. All the Coordinators of different Centres, MGCU
9. Deputy Registrar/Warden, Girls Hostel/Sports Officer, MGCU
10. In-charge University Website, MGCU
11. PRO/Hindi Officer/Section Officers, MGCU
12. Guard File



[DINESH HOODA]

Section Officer

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