



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 4th April 2022

OFFICE ORDER

1. It is hereby notified for information of all concerned that in supersession of all earlier orders issued in this regard, the Competent Authority has been pleased to order that **Shri Siddharth Chakrabarti**, Hindi Officer shall look after the duties of **Private Secretary to Vice-Chancellor** with immediate effect, till further orders. His contact details are as under:

Sh. Siddharth Chakrabarti, Hindi Officer
Email: hindiofficer@mgcub.ac.in
Mobile No.: + 91 9742788132
Chanakya Parisar (Zila School Campus)
Mahatma Gandhi Central University
Motihari - 845 401 (Bihar)

2. The aforesaid responsibility shall be in addition to the duties already assigned to him and no honorarium shall be paid for the said additional responsibility.
3. This is issued with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
Deputy Registrar (Estt.)

Copy of the above forwarded to the following for information and necessary action please:

1. Individual concerned
2. PS to the Vice-Chancellor- *for kind information of the Hon'ble Vice-Chancellor please.*
3. The OSD (Finance)/CoE/DSW/Campus Director/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
4. The Provost/Estate Officer, MGCU
5. All Deans of different School, MGCU
6. All Heads of various Teaching Departments, MGCU
7. Warden, Girls Hostel/Sports Officer, MGCU
8. In-charge University Website, MGCU
9. PRO/Hindi Officer/Section Officers, MGCU
10. Guard File




[SACHCHIDA NAND SINGH]
Deputy Registrar (Estt.)