



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 22<sup>nd</sup> September 2022

## OFFICE ORDER

1. In supersession of earlier Office Orders issued in this regard and for smooth functioning of Examination Wing, the Competent Authority has been pleased to appoint following faculty members of the University as **Associate Controller of Examinations** with immediate effect till further orders :
  - i. **Dr Rakesh Kumar Pandey**, Associate Professor, Department of Chemistry
  - ii. **Dr Aslam Khan**, Associate Professor, Department of Gandhian and Peace Studies
  - iii. **Mr Ram Lal Bagaria**, Assistant Professor, Department of Economics
  - iv. **Dr P. Omkar**, Assistant Professor, Department of Educational Studies
2. The aforesaid faculty members shall perform their aforesaid duties under the supervision of Controller of Examinations and this shall be in addition to the academic and administrative duties already assigned to them. They shall not be paid any honorarium for this additional responsibilities.
3. The Competent Authority has further ordered that **Prof. Shirish Mishra**, Department of Commerce shall assist Examination Wing as **Professor-In-Charge (Examinations)** in place of Prof. Sunil Kumar Srivastava, Department of Physics in addition to the academic and administrative duties already assigned to him. He shall not be paid any honorarium for this additional responsibilities.
4. Accordingly, **Dr Neelabh Srivastava**, Assistant Professor, Department of Physics and **Dr Abhay Vikram Singh**, Assistant Professor, Department of Gandhian and Peace Studies who were holding the charge of Associate Controller of Examinations, are hereby relieved from their duties of Associate Controller of Examinations.
5. Further, Deputy Registrar (Establishment), who is looking after the day to day work of office of Controller of Examinations, is also relieved from his duties of office of Controller of Examinations keeping in view of his responsibilities of administration, academic, accounts etc. as Deputy Registrar (Establishment). **The Examination Wing shall be supervised/controlled by Controller of Examinations directly.**
6. This is issued with the approval of the Competent Authority.

[SACHCHIDA NAND SINGH]  
OSD (Administration)

### Copy of the above forwarded to the following for information and necessary action please:

1. Individuals concerned.
2. The OSD (Finance)/CoE/DSW/Campus Director/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
3. All Deans of different School, MGCU
4. All Heads of various Teaching Departments, MGCU
5. The Provost/Estate Officer, MGCU
6. Warden, Girls Hostel/Sports Officer/Deputy Registrar, MGCU
7. Member Secretary, University Website Committee, MGCU - with the request to upload/update the same on University Website
8. PRO/Hindi Officer/Section Officers, MGCU
9. PS to the Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
10. Guard File



OSD (Administration)