



MAHATMA GANDHI CENTRAL UNIVERSITY


[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 27th April 2023

OFFICE ORDER

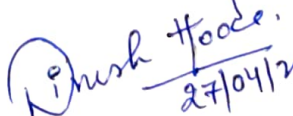
- In order to finalise the tender document with respect to hiring of services related to (i) Annual Maintenance Contract (AMC) of the electrical/electronic items like Photocopier Machines; Computers & its peripherals; and other electrical equipments etc. installed in different campuses of the University; (ii) Engagement of Chartered Accountant Firms for Internal Audit and related services of the University; and (iii) Hiring of Vehicles for office use on rental basis; the Competent Authority has been pleased to constitute a Committee, comprising following members:
 - Prof. Sunil Kumar Srivastava, Department of Physics - Chairman
 - Prof. Pavnesh Kumar, Department of Management Sciences - Member
 - Prof. Shahana Majumder, Department of Botany - Member
 - Prof. Shirish Mishra, Department of Commerce - Member
 - Dr Preeti Bajpai, Department of Zoology - Member
 - Shri Sachchida Nand Singh, OSD (Administration) - Member Secretary
- The aforementioned Committee shall prepare and finalise the tender documents (*complete in all respects viz. containing all relevant information*) with respect to above-mentioned required services or any other services (*as assigned by the Competent Authority from time to time*).
- This is issued with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

- Individual Concerned.
- The OSD (Finance)/CoE/DSW/Campus Directors/Proctor/Provost/Librarian/Coordinator, IQAC, MGCU
- All Deans of different School, MGCU
- All Heads of various Teaching Departments, MGCU
- The Deputy Registrar/Estate Officer/Warden, Girls Hostel/Sports Officer, MGCU
- Member Secretary, University Website Committee, MGCU - with the request to upload the same on University Website.
- PRO/Hindi Officer/Section Officer, MGCU
- PS to the Vice-Chancellor, MGCU - for kind information of the Hon'ble Vice-Chancellor please.
- Guard File.




[DINESH HOODA]
Section Officer