



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]  
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 2<sup>nd</sup> May 2023

## OFFICE ORDER

1. In supersession of earlier Office Orders issued by the office of the undersigned in this regard, the Competent Authority has been pleased to re-constitute **Stock Verification Committees** of the University comprising following officials for Physical Stock Verification of all Consumable and Non-Consumable assets/items available in different campuses of the University:

**(A) Stock Verification Committee for Dr Ambedkar Administrative Building, Residence-cum-Office of Hon'ble Vice-Chancellor and Kasturba Gandhi Girls' Hostel**

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|--|-----|-----------------|
| i. Dr Krishna Kant Upadhyay, Contoller of Examinations   | --- | <b>Chairman</b> |
| ii. Prof Rafique Ul Islam, Department of Chemistry       | --- | Member          |
| iii. Dr Ram Lal Bagaria, Department of Economics         | --- | Member          |
| iv. Dr Pathloth Omkar, Department of Educational Studies | --- | Member          |
| v. Er Kaushlesh Kumar Singh, Assistant Engineer (Civil)  | --- | Member          |

**(B) Stock Verification Committee for Chanakya Parisar**

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|---|-----|-----------------|
| i. Prof Devdutt Chaturvedi, Dean, School of Physical Sciences | --- | <b>Chairman</b> |
| ii. Dr Sheo Kumar Singh, Department of Mathematics            | --- | Member          |
| iii. Dr Vipin Kumar, Department of CS & IT                    | --- | Member          |
| iv. Dr Akhilesh Kumar Singh, Department of Biotechnology      | --- | Member          |
| v. Er Koustubh Shanker Pandey, Junior Engineer (Civil)        | --- | Member          |

**(C) Stock Verification Committee for Pt Deen Dayal Upadhyay Parisar**

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|---|-----|-----------------|
| i. Prof Shirish Mishra, Dean, Pt. MMM School of C & M Sc. | --- | <b>Chairman</b> |
| ii. Dr Subrata Roy, Department of Commerce                | --- | Member          |
| iii. Dr Sunil Deepak Ghodke, Department of Media Studies  | --- | Member          |
| iv. Er Utpal Kumar Maurya, Junior Engineer (Electrical)   | --- | <b>Member</b>   |

**(D) Stock Verification Committee for Mahatma Buddha Parisar**

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|--|-----|-----------------|
| i. Prof Asheesh Srivastava, Dean, School of Education        | --- | <b>Chairman</b> |
| ii. Dr Mukesh Kumar, Department of Educational Studies       | --- | Member          |
| iii. Dr Madhu Patel, Department of Library & Information Sc. | --- | Member          |
| iv. Er Utpal Kumar Maurya, Junior Engineer (Electrical)      | --- | Member          |

**(E) Stock Verification Committee for Gandhi Bhawan Parisar**

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|---|-----|-----------------|
| i. Prof Prasoon Dutta Singh, Dean, School of Humanities & Lang.   | --- | <b>Chairman</b> |
| ii. Dr Shyam Kr Jha, Department of Sanskrit                       | --- | Member          |
| iii. Dr K C Pradhan, Department of Economics                      | --- | Member          |
| iv. Dr Abhay Vikram Singh, Department of Gandhian & Peace Studies | --- | Member          |
| v. Er Koustubh Shanker Pandey, Junior Engineer (Civil)            | --- | Member          |


2. The above committees will physically verify all Consumable and Non-Consumable assets/items available in the respective Campus with reference to the Stock Register/data available with Finance Section/ Procurement Cell as per Govt. of India norms, right from the inception of the University. The Stock Verification Committee may also ensure that the Stock Registers are being maintained as per Govt. of India norms.

*(Signature)*  
02/05/2023

Contd...

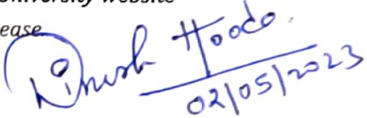
**From pre-page:**

3. All Campus Directors/Deans/Heads/concerned officials of various sections/coordinators must share data and let the committee verify the assets.
4. The aforesaid committees will prepare its detailed report and submit the same to the office of the undersigned at the earliest possible.
5. This issues with the approval of the Competent Authority of the University.

  
**[SACHCHIDA NAND SINGH]**  
OSD (Administration)

**Copy of the above forwarded to the following for information and necessary action please:**

1. Individuals Concerned
2. The OSD Finance/Controller of Examinations, MGCU
3. All the Deans of different Schools/ Dean (R & D Cell)/Campus Directors/Coordinators, MGCU
4. The Proctor/ Provost/ Warden/ Incharge Sports Officer/ Procurement Officer, MGCU
5. All the Heads of the different Departments, MGCU
6. Deputy Registrar/Section Officers, MGCU
7. The Incharge, University Website, MGCU - *with the request to upload the same on the University website*
8. PS to the Vice-Chancellor, MGCU- *for kind information of the Hon'ble Vice-Chancellor please*

  
**[DINESH HOODA]**  
Section Officer