



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar
E-mail coe@mgcub.ac.in

F. No.- 1-3/MGCUB/CoE/2020 (Part-II)/1737

Dated: 6th October 2023

Notification

1. This has reference to our earlier Notification No. 1-3/MGCUB/CoE/2020 (Part II)/1734 dated 04.10.2023 & No.89-1/MGCUB/GA/2023 dated 06.10.2023 regarding 1st Convocation of the University.
2. References are being received from some students stating that they have deposited the convocation fee earlier along with semester fees.
3. In this context, it is notified to all concerned that an amount of **Rs. 750/-** is to be paid online while registering for participation in the 1st Convocation by all who are eligible to get degrees.
4. In case, someone has already paid any sum on account of Convocation fee along with his/her semester fee, the same will be refunded by the **Account Section** of the University. To get the refund, all concerned are required to submit their request through a separate link available on the website attaching supporting documents.
5. This issues with the approval of the Competent Authority.

परीक्षा नियंत्रक
Controller of Examinations
महात्मा गाँधी केंद्रीय विश्वविद्यालय
Mahatma Gandhi Central University
मोतिहारी, बिहार / Motihari, Bihar

[Dr. Krishna Kant Upadhyay]
Controller of Examinations

06/10/23

Copy of the above forwarded to the following for information and necessary action please:

1. All Dean of Schools, MGCU
2. The DSW, MGCU
3. The OSD(Admin)/The OSD(Fin), MGCU
4. All Heads of Departments, MGCU
5. The Member Secretary, Website Committee—with the request to upload the same on the Website and creation of a Link related to the above stated refund.
6. PS to the Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
7. Guard File

[Manish Kumar Jaiswal]
Assistant, O/o CoE

Manish 06/10/23