



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar

Email: osdadmin@mgcub.ac.in | Website: www.mgcub.ac.in

F. No. 2-1/MGCUB/GA/2016

Dated: 6<sup>th</sup> November 2023

## OFFICE ORDER

1. It is hereby notified for information of all concerned that on the occasion of **Diwali (Deepavali) and Chhath Puja**, the **University shall remain closed** as per the details given below. **In lieu thereof**, the academic and administrative activities at the **University remained/shall remain functional** as mentioned against each date:

Sl.	University shall remain closed on	University remained/shall remain open on
1.	10 <sup>th</sup> November 2023 (Friday)	16 <sup>th</sup> September 2023 (Saturday)
2.	13 <sup>th</sup> November 2023 (Monday)	23 <sup>rd</sup> September 2023 (Saturday)
3.	14 <sup>th</sup> November 2023 (Tuesday)	30 <sup>th</sup> September 2023 (Saturday)
4.	15 <sup>th</sup> November 2023 (Wednesday)	1 <sup>st</sup> October 2023 (Sunday)
5.	16 <sup>th</sup> November 2023 (Thursday)	2 <sup>nd</sup> October 2023 (Monday)
6.	17 <sup>th</sup> November 2023 (Friday)	7 <sup>th</sup> October 2023 (Saturday)
7.	20 <sup>th</sup> November 2023 (Monday)	14 <sup>th</sup> October 2023 (Saturday)
8.	21 <sup>st</sup> November 2023 (Tuesday)	25 <sup>th</sup> November 2023 (Saturday)

2. The Competent Authority has further been pleased to order that during the aforesaid period [i.e., 10<sup>th</sup> November 2023 (Friday) to 21<sup>st</sup> November 2023 (Tuesday)], all employees (both teaching and administrative) of the University will remain available on phone and email, to respond to or comply with the instructions received from the regulatory bodies from time to time.
3. This issues with the approval of the Competent Authority of the University.

[SACHCHIDA NAND SINGH]  
OSD (Administration)

### Copy of the above forwarded to following for information and necessary action:

1. The Incharge University Website, MGCU – for uploading the same on University Website for information of all concerned.
2. The OSD (Finance)/CoE/DSW/Campus Directors/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
3. All the Deans of various Schools, MGCU
4. All the Heads of various Teaching Departments, MGCU – with the request to bring the same to the knowledge of all concerned under their respective Teaching Departments.
5. Deputy Registrar/Warden, Girls Hostel/PRO/Section Officers, MGCU
6. OSD to Vice-Chancellor, MGCU - for kind information of Hon'ble Vice-Chancellor please.
7. Guard File.



[DINESH HOODA]  
Section Officer