



# MAHATMA GANDHI CENTRAL UNIVERSITY

## महात्मा गाँधी केन्द्रीय विश्वविद्यालय

[Established by an Act of Parliament]

Pt. Deen Dayal Upadhyaya Parisar, Balua Taal, Motihari-845 401

Email: headmanagementsciences@mgcub.ac.in

DATE: 12/06/2024

## Department of Management Sciences

(Pandit Madan Mohan Malaviya School of Commerce & Management Sciences)

### Notice of Counselling-cum-admission into MBA programme against Supernumerary Self Finance/Paid Seats for academic session 2024-25

Dear Candidates,

As per the University notification MCGU/Acad/SFS dated 10<sup>th</sup> May 2024 and in reference to your application for admission into MBA programme for the academic session 2024-25 in the Department of Management Sciences. Admission will be made on the basis of CUET-2024 (PG) Score. If the Candidates are interested to take admission in supernumerary Self-Finance/Paid seats and have earlier applied for admissions against the advertisement (Post Graduate Programmes) issued by the University and were unable to secured admission under the regular seats are advised to appear for counselling-cum-admission to the above programme on the scheduled **DATE AND TIME in the Department of Management Sciences, MCGU, Motihari Bihar.**

Course	Total Intake for Academic session 2024-25	Fee for the Self-Finance/Paid Seats	Date and Reporting Time for Counseling-Cum-Admission	Venue of Counseling-Cum-Interaction	
MBA	05*	1 <sup>st</sup> Semester	54018/-	<b>20<sup>th</sup> June 2024</b> Reporting Time 09:00-10:00 AM Counseling-Cum-Admission Time 10:00 - 3:00 PM	Department of Management Sciences, School of Commerce and Management Sciences, Mahatma Gandhi Central University Pt. Deen Dayal Upadhyaya Parisar, Near Pt. Ugam Pandey College, and Nidaan Hospital, Baluatal, Motihari, East Champaran, Bihar-845401
		2 <sup>nd</sup> Semester	49800/-		
		3 <sup>rd</sup> Semester	50418/-		
		4 <sup>th</sup> Semester	49800/-		

\* The numbers of seat may increase or decrease.

**Note:** Candidates must report before 10:00 AM. In case of non-reporting, your candidature will not be considered.

**Students are requested to visit University website regularly.**

1. Admission shall be strictly based on the CUET (PG)-2024 Score.
2. Candidates are advised to report on the scheduled date and time to the venue along with required documents.
3. All candidates are advised to check their eligibility for respective programme as notified by MGCUB admission prospectus 2024-25 before appearing for counseling / admission.
4. Wait-listed candidates shall only be considered for admission if seats remain vacant in given program of studies.
5. Candidates who fail to report for admission along with all the original documents on the scheduled date and time shall forfeit their claim to be considered for admission.
6. In case of tie, senior candidate on the basis of Date of Birth shall be given preference. In case of any dispute, the decision of the University administration shall be final.
7. The admission of candidate who has passed his/her qualifying examination from a Foreign University will be subject to his/her qualification being found equivalent to the qualifications prescribed by the University.
8. **The candidates shall be required to pay the fees online at the time of admission.**
9. Admission shall be granted only on the payment of fees on the specified date.
10. Candidates who fail to make payment on the date of admission shall not be considered for admission and the seat will be given to the next candidate in the merit list.
11. Candidate admitted under this (Self-Finance ) Scheme shall not be allowed to switch to regular seats under any circumstances.
12. If seats are increased, preference will be given to the waitlisted candidates prepared among reported candidates on the scheduled date and time.
13. In case of any dispute related to the provisional admission, the High Court of Patna shall have jurisdiction.
14. Any addendum/corrigendum/notices to this notification shall be published only on the University Website ([www.mgcub.ac.in](http://www.mgcub.ac.in)). Therefore, Candidates are advised to check the University website regularly for any updates.
15. Students are requested to come with all the documents required for admission in the course. Unable to present the required documents will lead to cancellation of the admission.

## **LIST OF DOCUMENTS REQUIRED FOR ADMISSION**

The candidates are required to be present in person and bring the following documents in original as well as **one set of self-attested photocopies** at the time of reporting for counselling-cum-admission.

### CHECK LIST

Sl. No.	List of Documents	Self-Attested Photocopy	Original
1	CUET(PG)-2024 Online Application Form	Self-Attested Photocopy	Original
2	CUET(PG)-2024 NTA Score Card	Self-Attested Photocopy	Original
3	MGCUB (PG) -2024 Online Application Form	Self-Attested Photocopy	Original
4	Five recent passport size photographs		
5	Mark sheets and certificates of 10th and 12th.	Self-Attested Photocopy	Original
6	Marks sheet and Certificate of Graduation.	Self-Attested Photocopy	Original
7	Other Marks Sheet/Transcript, if any other than above mentioned	Self-Attested Photocopy	Original
8	Self-attested copy of AADHAR Card.	Self-Attested Photocopy	Original
9	Original Extra Co-Curricular Activities Certificates.	Self-Attested Photocopy	Original
10	Bank Account detail of student i.e. Account No., IFSC- Code, and Name of account holder & address of Bank.	Self-Attested Photocopy	Original
11	A Character certificate from the Head of the Institution last attended.	-	<b>Original*</b>
12	Transfer/Migration Certificate (in original) from the Head of the Institution/University last attended.	-	<b>Original*</b>
13	Affidavit for intervening period/gap of over three years, if applicable on Non-Judicial stamp paper.	-	<b>Original*</b>
14	SC/ST/OBC/PwD/EWS latest Certificate as per GOI rules, wherever applicable. <b>OBC Non-creamy layer certificate (Govt. of India) and EWS certificate which should have been issued on or after 01.04.2024.</b>	Self-Attested Photocopy	Original
15	No Objection Certificate (NOC) from Employers, wherever applicable.	Self-Attested Photocopy	Original
16	Undertakings, wherever applicable on Non-Judicial Stamp paper of Rs. 100/-.	-	<b>Original*</b>
17	Anti-ragging form duly signed by the Student on Non-Judicial Stamp paper of Rs. 100/-.	-	<b>Original*</b>
18	Anti-Ragging form duly signed by the Parents/Guardian on Non-Judicial Stamp paper of Rs. 100/-.	-	<b>Original*</b>
19	Any other document, if needed (Please specify)	Self-Attested Photocopy	Original

**\*Original Documents will be retained permanently by the University.**



Head  
Department of Management Sciences  
Mahatma Gandhi Central University, Motihari