



MAHATMA GANDHI CENTRAL UNIVERSITY

महात्मा गाँधी केन्द्रीय विश्वविद्यालय

[Established by an Act of Parliament]

Pt. Deen Dayal Upadhyay Parisar, Balua Tal, Motihari-845 401

Email: headmanagementsciences@mgcub.ac.in

Date: 08-07-2024

NOTICE FOR DOCUMENTS VERIFICATION

Academic Session 2024-25

Dear Candidates,

This is in reference to your provisional admission into the MBA Programme for the Academic Session 2024-25 in the Department of Management Sciences, all provisionally selected candidates who have deposited the required admission fees online through the Samarth Portal are required to bring the documents listed below for verification on **July 15, 2024, at 10:00 AM** at the Department of Management Sciences, Pt. DDU Parisar, MGCU, Motihari, Bihar.

Head,

Department of Management Sciences

Mahatma Gandhi Central University, Motihari



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LIST OF DOCUMENTS REQUIRED FOR ADMISSION

The candidates are required to be present in person and bring the following documents in original as well as one set of self-attested photocopies at the time of reporting for documents verification.

CHECK LIST

Sl. No.	List of Documents	Self-Attested Photocopy	Original
1	CUET(PG)-2024 Online Application Form	Self-Attested Photocopy	Original
2	CUET(PG)-2024 NTA Score Card	Self-Attested Photocopy	Original
3	MGCUB (PG) -2024 Online Application Form	Self-Attested Photocopy	Original
4	Five recent passport size photographs		
5	Mark sheets and certificates of 10th and 12th.	Self-Attested Photocopy	Original
6	Marks sheet and Certificate of Graduation.	Self-Attested Photocopy	Original
7	Other Marks Sheet/Transcript, if any other than above mentioned	Self-Attested Photocopy	Original
8	Self-attested copy of AADHAR Card.	Self-Attested Photocopy	Original
9	Original Extra Co-Curricular Activities Certificates.	Self-Attested Photocopy	Original
10	Bank Account detail of student i.e. Account No., IFSC- Code, and Name of account holder & address of Bank.	Self-Attested Photocopy	Original
11	A Character certificate from the Head of the Institution last attended.	-	Original*
12	Transfer/Migration Certificate (in original) from the Head of the Institution/University last attended.	-	Original*
13	Affidavit for intervening period/gap of over three years, if applicable on Non-Judicial stamp paper.	-	Original*
14	SC/ST/OBC/PwD/EWS latest Certificate as per GOI rules, wherever applicable. OBC Non-creamy layer certificate (Govt. of India) and EWS certificate which should have been issued on or after 01.04.2024.	Self-Attested Photocopy	Original
15	No Objection Certificate (NOC) from Employers, wherever applicable.	Self-Attested Photocopy	Original
16	Undertakings, wherever applicable on Non-Judicial Stamp paper of Rs. 100/-.	-	Original*
17	Anti-ragging form duly signed by the Student on Non-Judicial Stamp paper of Rs. 100/-.	-	Original*
18	Anti-Ragging form duly signed by the Parents/Guardian on Non-Judicial Stamp paper of Rs. 100/-.	-	Original*
19	Any other document, if needed (Please specify)	Self-Attested Photocopy	Original

***Original Documents will be retained permanently by the University.**