



MAHATMA GANDHI CENTRAL UNIVERSITY

महात्मा गाँधी केन्द्रीय विश्वविद्यालय

[Established by an Act of Parliament]

Pt. Deen Dayal Upadhyay Parisar, Balua Tal, Motihari-845 401

Email: headmanagementsciences@mgcub.ac.in

Date: 22-07-2024

NOTICE FOR “ON SPOT ADMISSION” AGAINST VACANT SEATS FOR MASTER OF BUSINESS ADMINISTRATION (MBA) PROGRAMME FOR ACADEMIC SESSION 2024-25

A few seats are available for admission into the MBA programme for the academic session 2024-25. Interested candidates satisfying the minimum eligibility criteria as prescribed below may report for on spot admission at **10:00 AM on 24th July, 2024** in the Department of Management Sciences, Pt. Deen Dayal Upadhyay Parisar, Balua Tal, Mahatma Gandhi Central University, Motihari, Near Pt. Ugam Pandey College.

Course	Vacancy	Fee	Eligibility Criteria	Registration fee for Unregistered Candidate
MBA	SC-01 ST-03	Admission Fee 19018/-	Bachelor's degree in any discipline from a recognized Indian or Foreign University (foreign recognition to be as per AIU list) with a minimum 55% marks or equivalent grade for Unreserved category and 50% marks or equivalent grade for SC/ST/OBC (NCL)/PwD/EWS candidates	SC/ST/PWD- Rs. 200/-

Reservation is applicable as per existing Govt. of India/MGCUB Norms.

Candidates will be required to bring the original mark sheets, certificates of all examinations, social category certificate (*SC/ST/OBC/PwD/EWS latest Certificate as per GOI rules, wherever applicable. OBC Non-creamy layer certificate (Govt. of India) and EWS certificate which should have been issued on or after 01.04.2024.*) issued by the competent authority and character certificate from the institution last attended. The candidates are also required to bring self-attested copies of all the documents and requisite amount of fees to be deposited through challan. Candidates possessing the minimum eligibility criteria and aspiring for admission are required to fill the following Google form by **24th July, 2024 at 09:00 AM**.



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Google Form Link



<https://forms.gle/yroMq1wq1k8twc4J8>

Fee structure and other details are provided in the admission notification (Postgraduate Programmes), Academic Session: 2024-2025 available at <https://mgcub.ac.in/pdf/2024041519030432d9e3d5af.pdf>

Abbreviation: UR- Unreserved/ General; OBC- Other Backward Class; SC- Schedule Caste; ST- Schedule Tribe; EWS- Economically Weaker Section, **PWD:** Persons with Disabilities COQP12 - GENERAL (MBA ETC)

On Spot Admission will be done in the following order of preferences:

1. Candidates who have a valid CUET (PG)-2024 (COQP12) score and have filled the Registration form and paid the registration fee earlier at Mahatma Gandhi Central University will be given 1st preference.
2. Candidates who have a valid CUET (PG)-2024 (COQP12) score but have not filled the registration form of Mahatma Gandhi Central University will be given 2nd preference*.
3. If the seats still remain vacant, the candidates who have not given the CUET (PG)-2024 exams will be given 3rd preference* and admission will be made on the basis of composite score.

The composite score will be determined as follows:-

Sl. No.	Components	Weightage of different components of the Composite Score (Out of 100)
01	Percentage of marks in 10 th	20%
02	Percentage of marks in 10+2/Intermediate	35%
03	Percentage of marks in Graduation	45%
	Total	100%

*Note: Unregistered candidates (2nd & 3rd preferences) are required to pay the requisite registration fee through challan on the day of "On Spot Admission" before participating.



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Instructions for Candidates

1. Candidates are advised to report on the scheduled date and time to the venue along with required documents.
2. Candidates who fail to report for admission along with all the original documents on the scheduled date and time shall forfeit their claim to be considered for admission.
3. **In case of tie, senior candidate on the basis of Date of Birth shall be given preference. In case of any dispute, the decision of the University administration shall be final.**
4. The admission of candidate who has passed his/her qualifying examination from a Foreign University will be subject to his/her qualification being found equivalent to the qualifications prescribed by the University.
5. The candidates shall be required to pay the fees in the form of **Challan** at the time of admission.
6. Admission shall be granted only on the payment of fees on the specified date.
7. Candidates who fail to make payment on the date of admission shall not be considered for admission and the seat will be given to the next candidate in the merit list.
8. In case of any dispute related to the provisional admission, the High Court of Patna shall have jurisdiction.
9. Any addendum/corrigendum/notices to this notification shall be published only on the University Website (www.mgcub.ac.in). Therefore, Candidates are advised to check the University website regularly for any updates.
10. Students are requested to come with all the documents required for admission in the course. Unable to present the required documents will lead to cancellation of the admission.
11. If at any stage it is found that the applicant has furnished wrong information in the Google form then the admission would be cancelled.

Head
Department of Management Sciences
Mahatma Gandhi Central University, Motihari



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LIST OF DOCUMENTS REQUIRED FOR ADMISSION

The candidates are required to be present in person and bring the following documents in original as well as one set of self-attested photocopies at the time of reporting for counselling-cum-admission.

CHECK LIST

Sl. No.	List of Documents	Self-Attested Photocopy	Original
1	CUET(PG)-2024 Online Application Form	Self-Attested Photocopy	Original
2	CUET(PG)-2024 NTA Score Card	Self-Attested Photocopy	Original
3	MGCUB (PG) -2024 Online Application Form	Self-Attested Photocopy	Original
4	Five recent passport size photographs		
5	Mark sheets and certificates of 10th and 12th.	Self-Attested Photocopy	Original
6	Marks sheet and Certificate of Graduation.	Self-Attested Photocopy	Original
7	Other Marks Sheet/Transcript, if any other than above mentioned	Self-Attested Photocopy	Original
8	Self-attested copy of AADHAR Card.	Self-Attested Photocopy	Original
9	Original Extra Co-Curricular Activities Certificates.	Self-Attested Photocopy	Original
10	Bank Account detail of student i.e. Account No., IFSC- Code, and Name of account holder & address of Bank.	Self-Attested Photocopy	Original
11	A Character certificate from the Head of the Institution last attended.	-	Original*
12	Transfer/Migration Certificate (in original) from the Head of the Institution/University last attended.	-	Original*
13	Affidavit for intervening period/gap of over three years, if applicable on Non-Judicial stamp paper.	-	Original*
14	SC/ST/OBC/PwD/EWS latest Certificate as per GOI rules, wherever applicable. OBC Non-creamy layer certificate (Govt. of India) and EWS certificate which should have been issued on or after 01.04.2024.	Self-Attested Photocopy	Original
15	No Objection Certificate (NOC) from Employers, wherever applicable.	Self-Attested Photocopy	Original
16	Undertakings, wherever applicable on Non-Judicial Stamp paper of Rs. 100/-.	-	Original*
17	Anti-ragging form duly signed by the Student on Non-Judicial Stamp paper of Rs. 100/-.	-	Original*
18	Anti-Ragging form duly signed by the Parents/Guardian on Non-Judicial Stamp paper of Rs. 100/-.	-	Original*
19	Any other document, if needed (Please specify)	Self-Attested Photocopy	Original

***Original Documents will be retained permanently by the University.**