



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]  
Dr Ambedkar Administrative Building, Raghunathpur, Motihari, District – East Champaran, Bihar  
**Email:** osdadmin@mgcub.ac.in | **Website:** www.mgcub.ac.in

F. No. 88-1/MGCU/GA/2023

Dated: 21<sup>st</sup> August 2024

## OFFICE ORDER

1. It is hereby notified for information of all concerned that in pursuance to the communication received from Vigilance Section, Department of Higher Education, Ministry of Education, Government of India, New Delhi vide its Office Memorandum No. C-34014/1/2020-Vig. dated 19<sup>th</sup> August 2024, the **Competent Authority has been pleased to assign the charge of part-time Central Vigilance Officer (CVO)** in the Mahatma Gandhi Central University to **Dr Sapna Sugandha**, Associate Professor & Head, Department of Management Sciences in addition to her existing assignments for a **period of three months w.e.f 21<sup>st</sup> August 2024**.
2. It is requested that all communications pertaining to Vigilance matters intended for Mahatma Gandhi Central University may accordingly be addressed to Dr Sapna Sugandha, Department of Management Sciences and Central Vigilance Officer.
3. The official address and communication details of Dr Sapna Sugandha are given below:  
**Dr Sapna Sugandha**  
**Central Vigilance Officer**  
Mahatma Gandhi Central University  
Dr Ambedkar Administrative Building  
Motihari, District – East Champaran, Bihar – 845 401  
**Mobile No.:** +91 – 97714 33593  
**Email:** cvo@mgcub.ac.in | sapanasugandha@mgcub.ac.in
4. This is issued with the approval of the Competent Authority.



**[SACHCHIDA NAND SINGH]**  
OSD (Administration)

**Copy of the above forwarded to the following for information and necessary action please:**

1. Individual Concerned.
2. Shri Sauranshu Sinha, Under Secretary (Vigilance), Ministry of Education, DoHE, GoI, New Delhi.
3. Shri Subhas Chand Sharu, Director, Ministry of Education, DoHE, GoI, New Delhi.
4. Shri Ashok Kumar, Under Secretary, Ministry of Education, DoHE, GoI, New Delhi.
5. The Secretary, University Grants Commission, BSZ Marg, New Delhi.
6. The Joint Secretary (CU), University Grants Commission, BSZ Marg, New Delhi.
7. The OSD (Finance)/CoE/Campus Directors/Chief Proctor/DSW/Provost/Librarian/Coordinator, IQAC.
8. All Deans of various Schools, MGCU & All Heads of various Teaching Departments, MGCU
9. The Director, RDC/ Director, Academic Affairs/DR/AR/PRO/Hindi Officer/Section Officers, MGCU
10. **Member Secretary, University Website Committee, MGCU – with the request to upload the same on University Website for information of all concerned.**
11. OSD to the Vice-Chancellor, MGCU – for kind information of the Hon'ble Vice-Chancellor please.
12. Guard File

**[DINESH HOODA]**  
Assistant Registrar

*Dinesh Hooda*  
21/08/2024