

MINUTES OF THE MEETING

Dated: 28th August 2024

1. This is with reference to Meeting of Ph.D. Admission Cell (*as constituted vide Office Order No.F.1-3/MGCUB/CoE/2020 (Part – II)/1766 dated 14th May 2024*) held on 28th August 2024 (Wednesday) at 04:30 PM at Pt. Rajkumar Shukla Conference Hall, Chanakya Parisar, MGCU, Motihari.
2. To discuss the following issues all Deans of various Schools; Director (Academic Affairs) and Director, RDC were also requested to attend the said meeting held on 28th August 2024:
 - i. Earmarking of Seats for Admission into various Ph.D. Programmes of Studies;
 - ii. Open Counselling for admission into various Undergraduate Programmes of Studies; and
 - iii. Matter regarding Opening of new Courses/Centres/Departments/Schools.
3. The following members attended the meeting:
 - i. Prof. Santosh Kumar Tripathi, Department of Physics *Chairman, Ph.D. Admission Cell*
 - ii. Prof. Prasoon Dutta Singh, Dean, School of Humanities & Languages
 - iii. Prof. Ranjeet Kumar Choudhary, Dean, School of Computational Sciences, Info. & CT
 - iv. Prof. Shirish Mishra, Dean Pandit MMM School of Commerce & Management Sciences
 - v. Prof. Sunil Mahawar, Dean, School of Social Sciences
 - vi. Prof. Devdutt Chaturvedi, Dean, School of Physical Sciences
 - vii. Prof. Sunil Kumar Srivastava, Director, Research & Development Cell (RDC)
 - viii. Prof. Brijesh Pandey, Director, Academic Affairs
 - ix. Dr Krishna Kant Upadhyay, CoE *Member, Ph.D. Admission Cell*
 - x. Dr Jugal K. Dadhich, Head, Deptt. of G&PS *Member, Ph.D. Admission Cell (through Virtual Mode)*
 - xi. Dr Sapna Sugandha, Head, Department of Management Sci. *Member, Ph.D. Admission Cell*
 - xii. Mr. Dinesh Hooda, Assistant Registrar *Member Secretary, Ph.D. Admission Cell*

Note: Prof. Pranveer Singh, Dean, School of Life Sciences could not attend the meeting as he was on Leave.

4. At the outset, Prof. Santosh Kumar Tripathi welcomed all the aforesaid officials of the University and inform about the purpose of the meeting.
5. Thereafter, all matters as stated above at Para 2 were discussed as under:

Item No. 1: Earmarking of Seats for Admission into various Ph.D. Programmes of Studies.

Decision: The matter was discussed in detail. It was unanimously decided that reservation for Ph.D. Vacant seats should be earmarked Department-

wise. Further, it was decided that detailed criteria/guidelines for earmarking of Ph.D. Vacant Seats (Department-wise) will be discussed and finalized in the next meeting scheduled to be held on 2nd September 2024 (Monday) at 05:00 PM at Pt. Rajkumar Shukla Conference Hall, Chanakya Parisar, MGCU.

Item No. 2: Open Counselling for admission into various Undergraduate (UG) Programmes of Studies.

Decision: The matter was discussed in detail. It was unanimously recommended as under:

- i. Open Counselling be initiated by the Departments against the vacant seats under various Undergraduate (UG) Programme of Studies for following category of candidates:
 - CUET Score Card holders.
 - Without CUET Score Card holders.
- ii. During Open Counselling, the admission shall be made on the merit of CUET Score. Once such candidates are exhausted, merit will be prepared based on composite score to be determined on the basis of score obtained in 10th and 12th as per following details:

| Sl. | Components | Weightage of different components of the Composite Score (out of 100) |
|--------------|---|---|
| 1. | Percentage of marks in 10 th | 45% |
| 2. | Percentage of marks in 10+2/ Intermediate | 55% |
| TOTAL | | 100% |

- iii. **How to Apply:** The Registration be start from 5th September 2024 onwards. All the eligible candidates having eligibility and aspiring for admission shall fill the online application through Google Form on link given on the website on or before as decided by the concerned Head of Teaching Department.
- iv. All the HoDs will develop their respective google form as per the previous practice and upload on the website of the University along with category wise vacant seats.
- v. **Fee of Registration:** The candidates who are interested to appear in open counselling and have not paid the registration fees to MGCU, will

pay registration fees on the date of open counselling through challan. Category wise registration fee is given below:

- **Rupees Five Hundred 500/- for General/OBC/EWS**
- **Rupees Two Hundred 200/- for SC/ST/PwBD**

- vi. **Eligibility Criteria:** As existing in Academic Session 2024-25.
- vii. **Relaxation in Marks:** By 5% for SC/ST/OBC (Non-Creamy Layer)/ PwBD/EWS categories.
- viii. **Last date for Completion of Admission:** All the admissions are to be completed latest by 16th September 2024 (Monday).

Item No. 3: Matter regarding Opening of new Courses/Centres/Departments/ Schools

Decision: A proposal to the effect was placed before the members of the Committee by Prof. Brijesh Pandey, Director (Academic Affairs) for detailed discussion. Accordingly, the matter was discussed, and it was unanimously recommended that a format and Standard Operating Procedure (SoP) prepared by Director (Academic Affairs) in this regard be forwarded to all the Heads of various Teaching Departments and Deans of various Schools for their consideration and comments/observations, if any. They may be requested to give their consent/comments/observations to Director (Academic Affairs) by return email by 2nd September 2024 (Monday) [10:30 AM] positively, and thereafter, the matter be placed in next meeting scheduled to be held on 2nd September 2024 (Monday) at 05:00 PM for further consideration.

6. The meeting ended with a Vote of Thanks to the Chair.