



# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]  
Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar

Ref. No. MGCU/Repair/Tender/2025/01

Dated: 13<sup>th</sup> February 2025

## QUOTATION NOTICE

1. Limited tender quotations are invited for **the following Repair and Maintenance work at the Chanakya Parisar, Mahatma Gandhi Central University, Motihari** as per the description below.

### A. Water Proofing Work in Chanakya Parisar, Campus of MGCU:

Sl. No.	Particulars	Quantity	Unit	Rate	Amount
1	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering. <b>All work upto plinth level. 1:1.5:3 (1 Cement: 1.5 coarse Sand(Zone III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural source)</b>	1	cum		
2	Providing and laying APP (Atactic Polypropylene Polymer) modified prefabricated five layer 3 mm thick water proofing membrane, black finished reinforced with non-woven polyester matt consisting of a coat of bitumen primer for bitumen membrane @ 0.40 litre/sqm by the same membrane manufacture of density at 25°C, 0.87-0.89 kg/ litre and viscosity 70-160 cps. Over the primer coat the layer of membrane shall be laid using Butane Torch and sealing all joints etc, and preparing the surface complete. The vital physical and chemical parameters of the membrane shall be as under : Joint strength in longitudinal and transverse direction at 23°C as 650/ 450N/ 5cm. Tear strength in longitudinal and transverse direction as 300/250N. Softening point of membrane not less than 150°C. Cold flexibility shall be upto -2°C when tested in accordance with ASTM, D- 5147. The laying of membrane shall be got done through the authorised applicator of the manufacturer of membrane : <b>3mm</b>	1,100.00	sqm		
3	Providing and laying APP (Atactic Polypropylene Polymer) modified prefabricated five layer 3 mm thick water proofing membrane, black finished reinforced with non-woven polyester matt consisting of a coat of bitumen primer for bitumen membrane @ 0.40 litre/sqm by the same membrane manufacture of density at 25°C, 0.87-0.89 kg/ litre and viscosity 70-160	1,100.00	sqm		

	cps. Over the primer coat the layer of membrane shall be laid using Butane Torch and sealing all joints etc, and preparing the surface complete. The vital physical and chemical parameters of the membrane shall be as under : Joint strength in longitudinal and transverse direction at 23°C as 650/ 450N/ 5cm. Tear strength in longitudinal and transverse direction as 300/250N. Softening point of membrane not less than 150°C. Cold flexibility shall be upto -2°C when tested in accordance with ASTM, D- 5147. The laying of membrane shall be got done through the authorised applicator of the manufacturer of membrane: <b>Extra for covering top of membrane with Geotextile, 120 gsm non woven, 100% polyester of thickness 1 to 1.25 mm bonded to the membrane with intermittent touch by heating the membrane by Butane Torch as per manufactures recommendation.</b>				
4	Dismantal of Old Sheets	1,000.00	sqm		
					<b>Total</b>

#### B. Painting Work in Chanakya Parisar Campus of MGCU

Sl. No.	Particulars	Quantity	Unit	Rate	Amount
1	Providing and applying Plaster of Paris Putty of 2mm thickness over plastered surface to prepare the surface even and smooth.	100	sqm		
2	Removing dry or oil bound distemper, water proofing cement paint, and the like by scrapping, sand papering and preparing the surface smooth including necessary repairs to scratches etc. complete.	4000	sqm		
3	Painting with synthetic enamel paint of approved brand and manufactured of require colour to give an even shade:	350	sqm		
4	Old work (Two or more coats applied @ 1.67ltr/10 sqm)on existing cement paint surface	5500	sqm		
5	Repairs to plaster of thickness 12 mm to 20 mm in patches of area 2.5 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in Charge <b>With cement mortar 1:4 (1 cement : 4 fine sand)</b>	50	sqm		
					<b>Total</b>

#### C. Toilet waste tank, slab, soak pit and outer area repair of Chanakya Parisar of MGCU

Sl. No.	Particulars	Quantity	Unit	Rate	Amount
1	Earthwork in excavation by mechanical means Hydraulic excavator/manual means over areas( exceeding 30 cm in depth 1.5m in width as well as 10 sqm on plan) including getting out and	3.55	cum		

	disposal of excavated earth lead upto 50 m and for all lift, as directed by Engineer in charge. All Kinds of Soil				
2	Providing and Laying in position cement concrete of specified grade excluding the cost of centering and shuttering. All work upto plinth level. <b>1:1.5:3 (1 Cement : 1.5 coarse Sand(Zone III) derived from natural sources : 3 graded stone aggregate 20 mm nominal size derived from natural source)</b>	1.5	cum		
3	Providing and Laying in position cement concrete of specified grade excluding the cost of centering and shuttering. All work upto plinth level. <b>1:3:6(1 Cement : 3 Coarse Sand (Zone III): 3 graded stone aggregate 20 mm nominal size derived from natural source)</b>	3.25	cum		
4	Steel Reinforcement for R.C.C work including straightning, cutting, bending, placing in position and binding all complete upto plinth level. <b>Thermo-Mechanically treated bars of grade FE-500D or more</b>	125	Kg		
5	Brick work with Common burnt clay F.P.S (non modular) bricks of class designation 7.5 in superstructure above plinth level upto floor - V in all size and shapes in <b>Cement Mortar 1:4 (1 Cement: 4 coarse Sand)</b>	2.5	cum		
6	20 mm cement plaster of mix 1:4 (1 cement: 4 coarse sand)	12	sqm		
7	Demolishing cement concrete manually/ by mechanical means including disposal of material within 50 metres lead as per direction of Engineer - in - charge. Nominal concrete 1:3:6 or richer mix (including equivalent design mix)	0.25	cum		
8	All kinds of pipelines inlet, vent and drainaige etc.	1	Lumps um		
9	Soak Pit Rings as per local market	5	No.		
				<b>Total</b>	

### **Terms and Conditions**

2. The bidder should submit the quotation for all the above repair works. Any bid submitted without the above-mentioned work shall be treated as unresponsive and may not be considered for further evaluation by the tender opening committee.
3. The bidders should submit self-certified order copies of similar type of repair/construction works executed during last three financial years along with self-certified copies of satisfactory work completion certificates.
4. Intending bidder should have average annual financial turnover of at least twice of the estimated cost of this works during preceding last three financial years. **Self-certified photocopies of certificate from CA to be submitted with bid.**
5. The quotation forms complete in all aspects along with all required documents should be submitted in sealed envelope along with **tender fee of Rs.500.00 + Rs.90.00 (GST @ 18%) = Rs. 590.00** in the form of demand draft drawn in favour of the **“Mahatma Gandhi Central University”** payable at **Motihari**.
6. The estimated cost of this work is **Rs.17,80,170/-**. The **Earnest Money Deposit (EMD)** of **Rs.54,000.00** shall be submitted in the form **DD** in favour of **“Mahatma Gandhi Central University”** payable at **Motihari**. The **EMD** of successful bidder will

be retained until the completion of work and shall be returned after the payment of final bill & deduction of security deposit. The EMD of unsuccessful bidders shall be returned after the final award of work.

7. In case of tie between two or more bidders at L-1 price, all L-1 bidders shall be asked to resubmit their bids in sealed envelope with the objective to break the tie to obtain a single L-1 bidder.
8. The works will be executed on Agreement/work order basis.
9. Institute reserves the right to reject any quotation or all quotation without prejudice, prior notice, or any explanation/justification.
10. If a quotation is submitted without mentioning explicit rate of each item, quotation will not be considered for further processing.
11. Quotation(s), if not duly signed by the contractor or his legally authorized partner, if any, will be considered invalid.
12. **Security deposit @ 5%** shall be deducted from each bill. The security deposit of 5% deducted from all the bills will be refunded after completion of the defect liability period, i.e., 6 months from the date of payment of final bill and confirmation of no defect from civil engineer of the university. The date of work completion will be counted as the date of payment of final bill.
13. 2% Income Tax and other applicable taxes such as GST etc. shall be deducted as per applicable Govt. rules.
14. **Amount and quantity variation**: Quantity may vary as per actual work execution/site requirement/end user suggested changes during execution, but the final bill value shall not exceed more than 5% of order value.
15. **Work completion period**: Within **14 days** from the issue of the work order/date of agreement.
16. **Late work completion penalty**: If work is not completed within the given time, penalty will be deducted as per GOI norms. **It will be implemented in verbatim with no excuse to be entertained for whatsoever be the reason.**
17. Any damage caused to the building shall have to be made good by contractor at no extra cost & without any delay.
18. Site must be cleared and made neat and clean. Any waste material resulted out of the work execution must be disposed of to the specified location identified by the civil engineer of the university. If not, 1% extra charges shall be deducted from the bill to dispose of the waste material.
19. Duly completed tender document along with Quotation form, tender fee & E.M.D. should be sealed in one envelope, which is superscribed with Name of work, Tender Reference No. & date submitted on or before the last date & time as mentioned at S. No. 1 above.
20. The empty containers of paint/adhesive/chemicals etc. used in the work are to be returned to the custody of civil engineer of the university.
21. The sealed envelope super scribed with "**QUOTATION for Repair and Maintenance Works**" tender enquiry ref. no. & date must be sent at the following address:

**The OSD (Administration)**  
Dr Ambedkar Administrative Building  
Near OP Thana, Raghunathpur, Motihari  
Distt- East Champaran-845401 (Bihar)

22. The quotations will be received up to **3:00 PM on or before 20<sup>th</sup> February 2025 (Thursday)**.
23. The bids submitted after the last date & time will not be considered for opening. The bids received within the last date & time will be opened **on 21<sup>st</sup> February 2025 (Friday) at 3:30 P.M.** in the office of OSD Administration, Dr Ambedkar Administrative Building, Raghunathpur, Motihari.

**Sd-  
OSD Administration**

**Other terms & conditions**

1. The quantities are approximate, it may increase or decrease as per actual requirement at the time of placing the order, accordingly per unit cost along with minimum order quantity must be mentioned.
2. The Vendors may visit the Office regarding the inspection of the place for installation during 11.00 AM to 04.00 PM on any working day before submitting their bids.
3. The vendors must ensure that they have valid licenses/certificates from the concerned agencies for executing the services. Such vendors shall be preferred.
4. Successful vendors shall be responsible for safe and hassle-free supply/installation of ordered items/services to avoid/minimize all hazards.
5. Supply and installation must be completed as per the work order at the designated places.
6. The tenderer shall be responsible for: (i) All injury due to any accident to persons, engaged by him/her (ii) For any damage arising due to negligence on the part of the tendered or his employees to the furniture and fittings provided by university. Further maintenance in the form of day-to-day cleaning of the premises and other facilities provided would be carried out by the tenderer at their cost
7. All the disputes shall be subject to the Motihari Jurisdiction. The university authority as arbitrators has the full rights to settle all the disputes and that shall be binding on both the parties.
8. Appropriate penalty as decided by the Competent Authority shall be levied, if the supply/services are of poor quality and not up to the mark as proposed in the quotation/bid.
9. Payment shall be made online as per actual supply/services provided based on the quality and satisfactory performance. No advance payment shall be made under any circumstances.
10. May feel free to contact on E-mail [osdadmin@mgcub.ac.in](mailto:osdadmin@mgcub.ac.in), in case of any query related to the tender.
11. Notwithstanding anything mentioned above, the University reserves the right to reject all the bids.

**OSD (Administration)**

**QUOTATION FORM**

Ref. No. MGCU/Repair/Tender/2025/01

Dated: **13.02.2025**

**To**  
**OSD Administration**  
**Mahatma Gandhi Central University**  
**Motihari, Bihar-845401**

**Subject: Quotation for .....**

Dear Sir,

With reference to the Quotation invited by you for the captioned work. I/We do hereby offer to perform, provide, execute, complete and maintain work in conformity with the drawing, conditions of tender, articles of agreement conditions of contract, specification and quantities of the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) at the respective rates mentioned in the quotations.

My/Our quotation will remain open for acceptance for 12 months from the date of its opening.

I have submitting tender fee of **Rs.590/-** vide DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ (Name of Bank).

I have submitted EMD of Rs. \_\_\_\_\_ Vide DD No. \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ (Name of Bank) I have enclosed self-attached copy of PAN No. and GSTIN along with the bid.

My email id for all future correspondence regarding this bid including communication of work order is \_\_\_\_\_ and mobile no. is \_\_\_\_\_

**(Note: Any information left blank such as email id, mobile number, PAN & GSTIN etc. may lead to rejection of bid as non-responsive)**

Yours faithfully,

Date: \_\_\_\_\_

**(Signature of contractor with seal)**