



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

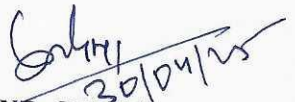
Website: www.mgcub.ac.in | Email: osdadmin@mgcub.ac.in

F. No. 5G-1/MGCUB/GA/2017

Dated: 30th April 2025

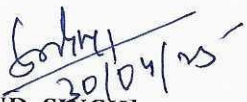
NOTIFICATION

1. It is hereby notified for information of all concerned that pursuant to provision contained under **Statute 41** of Second Schedule of Central Universities Act 2009 dealing with “**Appointment of Heads of Departments**”, and further in supersession of earlier Notification/Office Order issued by the office of the undersigned in this regard; the Competent Authority has been pleased to appoint **Dr Subrata Roy**, Associate Professor as **Head, Department of Commerce** for a period of **three years w.e.f. 30th April 2025** or till further orders, whichever is earlier.
2. Dr Subrata Roy shall carry out the duties and responsibilities of Head of the Department as enshrined in the **Ordinance No. 4** of the University dealing with “**Functions & Duties of the Heads of the Departments**”.
3. This issues with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above is forwarded to the following for information and necessary action please:

1. Individual Concerned.
2. The Chief Proctor, MGCU
3. The OSD (Finance)/CoE/DSW/Campus Directors/Dean, RGD/Director (Academic Affairs)/Librarian/Coordinator, IQAC
4. All Deans of different Schools, MGCU
5. All Heads of various Teaching Departments, MGCU - with the request to bring the same to the knowledge of all concerned under your respective Department.
6. The Provost/Warden, Girls Hostel/Sports Officer/DR/AR/PRO/Section Officers, MGCU
7. The Web-Admin, MGCU - with the request to kindly make necessary changes/updation on the University Website for information of all concerned.
8. The OSD to the Vice-Chancellor, MGCU - for kind information of Hon'ble Vice-Chancellor, please.
6. Guard File.


[SACHCHIDA NAND SINGH]
OSD (Administration)