



वनस्पति विज्ञान विभाग
Department of Botany
MAHATMA GANDHI CENTRAL UNIVERSITY
(Established by an Act of Parliament)

July 28, 2025

Notice for Open Counseling for Admission to M.Sc. Botany
against Vacant Seats
(Session 2025-26)

1. An Open Counseling for admission against vacant seats in M.Sc. Botany program is scheduled on **7th August, 2025** at the Department of Botany, MGCU, Motihari, Bihar. The details of vacant seats are as follows:
2. The details of vacant seats are mentioned in the table given below:

Course	Vacant Seats*	Admission Fee**	Date and Reporting Time for Open Counseling-cum-Admission	VENUE
M.Sc. Botany	UR-03 EWS-01 OBC-06 SC-04 ST-01	Rs. 10718/-	For CUET(PG) candidates 7th August 2025 Reporting Time: 10:00 AM –12:00 AM	Department of Botany Chanakya Parisar, Zila School Campus, Mahatma Gandhi Central University, Motihari District-East Champaran, Bihar- 845401 (INDIA)
			Non CUET(PG) candidates 7th August 2025 Reporting Time: 12:30 PM – 2:30 PM	

* No. of vacant seats may vary based on the cancellations.

** Selected candidates need to pay admission fees online at the time of allotment, failing which the seat will be allotted to the next candidate as per the merit.

To participate in the open counseling, candidates have to register by logging through the link mgcubadm.samarth.edu.in on or before **04th August 2025** for the open counselling by paying the registration fee (Rs. 500/- for Gen/OBC/EWS and Rs. 200/- for SC/ST/PWD)

Criteria for Open Counseling

- i. Open counseling will be initiated by the department against the vacant seats for the following category of candidates:
 - CUET score card holders (first preference)
 - Without CUET score card holders (but fulfilling eligibility criteria of MGCUB)
- ii. During open counseling, the admission shall be made on the merit of CUET score. Once such candidates are exhausted, merit will be prepared based on the composite score, to be determined on the basis of the score obtained in 10th, 12th, and Graduation as per following details:



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S. No.	Components	Weightage of different components of the composite score (out of 100)
1.	Percentage of marks in 10 th	20%
2.	Percentage of marks in 10 + 2/Intermediate	35%
3.	Percentage of marks in Graduation	45%
Total		100%

Fee structure and other details are provided in the admission notification (Postgraduate Programmes), Academic Session: 2025-2026 available at:
<https://mgcub.ac.in/pdf/2025051919365460888a808c.pdf>

Head
Department of Botany
School of Life Sciences
Mahatma Gandhi Central University



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IMPORTANT INSTRUCTIONS

1. Candidates are advised to report on the scheduled date and time to the venue along with the required documents.
2. Candidates who fail to report for admission along with all the original documents on the scheduled date and time shall forfeit their claim to be considered for admission.
3. **In case of a tie, the senior candidate, based on Date of Birth, shall be given preference.** In case of any dispute, the University administration's decision shall be final.
4. The admission of a candidate who has passed his/her qualifying examination from a Foreign University will be subject to his/her qualification being found equivalent to the qualifications prescribed by the University.
5. The candidates shall be required to pay the fees in the form of Challan at the time of admission.
6. Admission shall be granted only on the payment of fees on the specified date.
7. Candidates who fail to make payment on the date of admission shall not be considered for admission and the seat will be given to the next candidate in the merit list.
8. In case of any dispute related to the provisional admission, the High Court of Patna shall have jurisdiction.
9. Any addendum/corrigendum/notices to this notification shall be published only on the University Website (www.mgcub.ac.in). Therefore, Candidates are advised to check the University website regularly for any updates.



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LIST OF DOCUMENTS REQUIRED FOR ADMISSION

The candidates are required to be present in person and bring the following documents in **Original** as well as a set of **attested photocopies** at the time of reporting for admission:

1. CUET (PG) application form for CUET (PG) – 2025 appeared candidates.
2. NTA score card for CUET (PG) – 2025 appeared candidates.
3. Copy of the filled registration form for admission through open counseling in MGCU.
4. Marksheets and certificates of 10th and 12th.
5. Marksheet and Certificate of Graduation.
6. Three copies of recent passport-size photographs.
7. Self-attested copy of AADHAR card.
8. Bank Account details of the student i.e. Account No., IFSC-Code, Name of account holder & address of Bank.
9. A Character certificate from the Head of the Institution last attended.
10. Transfer/Migration Certificate (in original) from the Head of the Institution/University last attended.
11. Affidavit for intervening period/gap of over three years, if applicable on 10/- stamp paper.
12. Valid SC/ST/OBC-NCL/PwD/EWS Certificate as per GOI rules, wherever applicable.
13. No Objection Certificate (NOC) from Employers, wherever applicable.
14. Anti-ragging affidavit duly signed by the students & parents/guardians (in the format **Annexure-I and Annexure-II** given below) *to be filled if admission is granted*.

ANNEXURE - I

AFFIDAVIT BY THE STUDENT

(to be submitted by the student at the time of admission)

I, _____ (full name of student with University Roll Number) S/o
D/o Mr _____, having been admitted to Mahatma Gandhi
Central University, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational
Institutions, 2009, (hereinafter called the "**Regulations**") and have carefully read and fully understood the provisions contained in
the said Regulations.

2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and
administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively,
or being part of a conspiracy to promote ragging.

4) I submit to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.

5) I hereby solemnly aver and undertake that:

a) I will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be
constituted as ragging under Clause 3 of the Regulations.

6) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Clause 9.1 of the Regulations,
without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in
force.

7) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account
of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the
declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing
has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month), _____ (year)

Signature of Deponent

**NOTE: It is mandatory to submit this affidavit in the above format, if you desire to register for the forthcoming academic
session.**

ANNEXURE - II

AFFIDAVIT BY THE PARENT/GUARDIAN

(To be submitted by the parent/guardian at the time of admission)

I, Mr/Mrs/Ms _____ (full name of parent/guardian) father/mother/ guardian of _____ (full name of the student with admission/registration/ enrolment number), having been admitted to Mahatma Gandhi Central University, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the **"Regulations"**) and have carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused Clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused Clause 7 and Clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that:

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under Clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under Clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of Deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at ----- (place) on this the ----- (day) of ----- (month), ----- (year)

Signature of Deponent

NOTE: It is mandatory to submit this affidavit in the above format if you desire to register for the forthcoming academic session.

EWS CERTIFICATE

Government of.....
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKERSECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of
_____ permanent resident of _____, Village/Street _____ Post.
Office _____ District _____ in the State/Union Territory _____ Pin
Code _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross
annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____.

His/her family does not own or possess any of the following assets*** :

- I. 5 acres of agricultural land and above;
 - II. Residential flat of 1000 sq. ft. and above;
 - III. Residential plot of 100 sq. yards and above in notified municipalities;
 - IV. Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.
2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a
Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

**Recent Passport
size
attested
photograph of
the applicant**

Signature with seal of Office _____

Name _____

Designation _____

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

THE OBC CATEGORY

This is to certify that _____, son/daughter of _____, of village _____ District/Division _____ in the State of _____ belongs to the _____ community which is recognized as a Backward Class under the following resolution of Government of India, Ministry of Welfare.

- *(i) Resolution No. 12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 186, dated the 13th September, 1993.
- *(ii) Resolution No. 12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 163, dated the 20th October, 1994.
- *(iii) Resolution No. 12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 88, dated the 25th May, 1995.
- *(iv) Resolution No. 12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210, dated the 11th December, 1996.
- *(v) Resolution No. 12011/96/94-BCC, dated 9th March 1996.
- *(vi) Resolution No. 12011/13/97-BCC, dated 3rd December 1997.
- *(vii) Resolution No. 12011/99/94-BCC, dated 11th December 1997.
- *(viii) Resolution No. 12011/68/98-BCC, dated 27th December 1999.
- *(ix) Resolution No. 12011/88/98-BCC, dated 6th December 1999 published in the Gazette of India, Extraordinary, Part-I, Section I, No. 270 dated 6th December 1999.
- *(x) Resolution No. 12011/36/99-BCC, dated 4th April 2000 published in the Gazette of India, Extraordinary, Part-I, Section I, No. 71 dated 4th April 2000.
- *(xi) Resolution No. 12011/44/99-BCC dated 21st September 2000 published in the Gazette of India, Extraordinary, Part-I, Section I, No. 210 dated 21st September 2000.
- *(xii) Resolution No. 12015/9/2000-BCC, dated 6th September 2001.
- *(xiii) Resolution No. 12011/1/2001-BCC, dated 19th June 2003.
- *(xiv) Resolution No. 12011/4/2000-BCC, dated 13th January 2004.
- *(xv) Resolution No. 12011/9/2004-BCC dated 16th January 2006 in the Gazette of India, Extraordinary, Part-I, Section I, No. 210 dated 16th January 2006.

*Shri _____ and /or his/her family ordinarily reside(s) in the _____ District/ Division of the _____ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93/-Est. (SCT), dated 08-09-1993 which is modified vide OM NO. 36033/3/3004 Est. (Res) dated 09/03/2004.

District Magistrate Deputy Commissioner, etc.

Dated _____

SEAL

*Strike out whichever is not applicable

Note:

(a) The term 'ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:-

- (i) District Magistrate/Additional Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/ Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner (not below the rank of first- class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

PWD CERTIFICATE

Format for Physically Challenged (PH)/Persons with Disabilities (PWD) Certificate **(To be obtained by the candidate)**

(To be filled by Medical Board notified under PWD Act)

Affix here recent
Photograph showing
the disability duly
attested by Medical
Superintendent/CM
O/Head of Hospital
(with Seal)

Certificate No:

Date:

This is to certify that Mr./Ms _____ son/daughter of Mr./Mrs. _____
Age _____ male/female, Registration No. _____ is a case of _____. He/She is physically
disabled/visual disabled/speech and hearing disabled/having mental retardation/ leprosy cured and has % (_____
_____ per cent) permanent (physical impairment/visual impairment/speech and hearing impairment etc.) in relation to
his/her _____.

Note:

This condition is progressive/not progressive/likely to improve/not likely to improve*.

1. Re-assessment is not recommended/ is recommended after a period of _____ months / years*. (*Strike out
whichever is not applicable)

Signature of Dr.

Name of Dr.

Specialization

Seal with Degree

(Member/Medical Board)

Signature of Dr.

Name of Dr.

Specialization

Seal with Degree

(Member/Medical Board)

Signature of Dr.

Name of Dr.

Specialization

Seal with Degree

(Member/Medical Board)

Signature/Thumb impression of Patient

Countersigned by the Medical Superintendent/CMO/Head of Hospital (with seal)

**FORMAT FOR CASTE/TRIBE CERTIFICATE TO BE PRODUCED
BY THE CANDIDATES APPLYING UNDER SC/ST**

Form of Certificate as prescribed in M.H.A, O.M. No. 42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per. & A.R., Letter No. 36012/6/76-Est. (S.C.T.), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

1) This is to certify that Shri/Shrimati*/Kumari*_____Son/daughter* of Shri /Shrimati
_____of village/town*_____in District/ Division* of the State/Union Territory*
_____belongs to the _____Caste/Tribe*which is recognized as a Scheduled Caste /
Scheduled Tribe*

Under:

- *The Constitution (Scheduled Castes) Order, 1950.
- *The Constitution (Scheduled Tribe) Order, 1950.
- *The Constitution (Scheduled Castes) (Union Territories) Order, 1951.
- *The Constitution (Scheduled Tribe) (Union Territories) Order, 1951.

(As amended by the Scheduled Castes and Scheduled Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966 the State of Himachal Pradesh Act, 1970, the North- Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976).

- *The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956.
- *The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976.
- *The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962.
- *The Constitution (Dadra and Nagar Haveli) Scheduled Tribe Order, 1962.
- *The Constitution (Pondicherry) Scheduled castes Order, 1964.
- *The Constitution (Uttar Pradesh), Scheduled Tribes Order, 1967.
- *The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968.
- *The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968.
- *The Constitution (Nagaland) Scheduled Tribes Order, 1970.
- *The Constitution (Sikkim) Scheduled Castes Order, 1978.
- *The Constitution (Sikkim) Scheduled Tribes Order, 1978.
- *The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989.
- *The Constitution (Scheduled Castes) Order (Amendment) Act, 1990.
- *The Constitution (Scheduled Tribes) Order Amendment Act, 1991.
- *The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

2) This certificate is issued on the basis of the Scheduled Castes /Scheduled Tribes Certificate issued to Shri/Shrimati*
_____father/mother* of Shri/Shrimati/Kumari*_____of village/town*_____in
District/Division*_____of the State/Union Territory*_____who
belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory*_____issued by
the _____dated _____

3) Shri/Shrimati/Kumari*_____and/or* his/her* family ordinarily reside(s) in the
village/town*_____of _____District/Division* of the State/Union Territory* of _____

Place _____

Signature _____

Date _____

Designation _____

(With seal of Office)

_____State/Union Territory

Note- The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

UNDERTAKING

I.....(DOB).....S/D/W/o
.....R/o.....do state
on solemn affirmation the following –

- 1) That my above name and address is correct.
- 2) That I have applied for admission to Programme for Academic Year 2022-23.
- 3) **That I am not able to submit my following mandatory certificates excluding category certificate (SC/ST/OBC-NCL/EWS/PWD) at the time of admission but will submit it positively on or before**
 1.
 2.
 3.
 4.
 5.
- 4) That I may be allowed to attend the 1st Semester classes provisionally on the condition that in case of non-submission of requisite documents latest by
....., Mahatma Gandhi Central University, Bihar reserves the right to cancel my admission and enrolment in the said programme without any further correspondence in this regard and disallow me from continuing in the programme.
- 5) That decision of Mahatma Gandhi Central University, Bihar in this regard will be final and binding upon me.

Signature of the Deponent

UNDERTAKING

[As per the Statute 28(7) of Central Universities Act 2009]

1. I, _____, hereby declare that the above particulars given by me are correct to the best of my knowledge and I may be held solely responsible for any discrepancy whatsoever. If any information provided is found to be incorrect at any time, even after admission, my candidature is liable to be cancelled with immediate effect without any liability for compensation and/or damages of any nature whatsoever.
2. I also hereby commit to shift to any other campus within the State of Bihar whenever the University decides to do so.
3. I also hereby submit myself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University. To this extent, I shall unconditionally abide by all prevailing terms and conditions and applicable rules and regulations of the University.
4. I also hereby undertake to deposit all the University dues including fees in time and in case of default and also agree to pay late fee/fine as per the University rules. I am fully aware that in case of non-compliance, the admission would be liable for cancellation at any stage with or without prior intimation.
5. I also hereby commit not to indulge in using unfair means in examinations and or any act of vandalism and or damage to University property. In case of such an act(s), I am liable to be punished/expelled from the University as per the University rules.

(Signature)

Name of the Applicant: _____

Date: _____

Place: _____