

# MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]

Dr Ambedkar Administrative Building, Near OP Thana, Motihari – 845 401, District – East Champaran, Bihar

**Email:** osdadmin@mgcub.ac.in | **Website:** www.mgcub.ac.in

F.No. MGCU/Acad./Deeksharambh/2025

Dated: 25<sup>th</sup> August 2025

## OFFICE ORDER

1. It is hereby notified for information of all that to ensure the smooth, efficient and proper conduct of **Deeksharambh 2025**, scheduled to be held on **31<sup>st</sup> August 2025 (Sunday)** at **11:00 AM** at **Mahatma Gandhi Auditorium**, Motihari, District – East Champaran, Bihar, the **Competent Authority has been pleased to constitute the following Committees:**

**A. Overall Organizing Committee:**

- a. Prof. Prasoon Dutt Singh, Department of Sanskrit ..... **Chairman**
- b. Prof. Pranveer Singh, Department of Zoology
- c. Prof. Shirish Mishra, Department of Commerce

**B. Stage Management, Banner & Poster and Decoration Committee:**

- a. Prof. Rafique Ul Islam, Department of Chemistry ..... **Coordinator**
- b. Dr Narendra Singh, Department of Political Science
- c. Dr Kundan Kishor Rajak, Department of Zoology
- d. Dr Madhu Patel, Department of Library and Information Science
- e. Shri Dinesh Hooda, Assistant Registrar (Administration)
- f. Mr Utpal Kumar Maurya, Junior Engineer (Electrical)

**C. Hall Management Committee:**

- a. Prof. Vikas Pareek, Department of Computer Science & IT ..... **Coordinator**
- b. Dr Shyam Kumar Jha, Department of Sanskrit
- c. Dr Anjani Kumar Srivastava, Department of Hindi
- d. Dr Anupam Kumar Verma, Department of Social Work
- e. Dr Asha Meena, Department of Hindi

**D. Refreshment Committee:**

- a. Prof. Prasoon Dutta Singh, Department of Sanskrit ..... **Coordinator**
- b. Prof. Shirish Mishra, Department of Commerce
- c. Dr Sujit Kumar Choudhary, Department of Sociology
- d. Dr Bimlesh Kumar Singh, Department of English
- e. Dr Sweta Singh, Department of Physics

**E. Discipline Committee:** Proctorial Board

*(Signature)*  
25/08/2025



**F. Transport and Hospitality Committee:**

- a. Prof. Anand Prakash, Department of Biotechnology ..... **Coordinator**
- b. Dr Jugal Kishor Dadhich, Department of Gandhian and Peace Studies
- c. Dr Ravish Chandra Verma, Department of Commerce
- d. Dr Avneesh Kumar, Department of Commerce
- e. Shri Dinesh Hooda, Assistant Registrar (Administration)

**G. Media Management and Coverage Committee:**

- a. Dr Shyam Nandan, Department of Hindi ..... **Coordinator**
- b. Dr Sapna Sugandha, Department of Management Sciences
- c. Dr Anjani Kumar Jha, Department of Media Studies
- d. Dr Parmatma Kumar Mishra, Department of Media Studies
- e. Dr Sunil Deepak Ghodke, Department of Media Studies
- f. Dr Govind Prasad Verma, Department of Hindi
- g. Ms. Shephalika Mishra, Public Relation Officer

**H. Invitation, Souvenir, and Memento Committee:**

- a. Prof. Sunil Kumar Srivastava, Department of Physics ..... **Coordinator**
- b. Dr Shyam Nandan, Department of Hindi
- c. Dr Shyam Babu Prasad, Department of Zoology
- d. Shri Dinesh Hooda, Assistant Registrar (Administration)
- e. Er. Utpal Kumar Maurya, Junior Engineer (Electrical)

**I. Green Room Committee:**

- a. Prof. Shahana Majumder, Department of Botany ..... **Coordinator**
- b. Dr Preeti Bajpai, Department of Zoology
- c. Dr Ram Prasad, Department of Botany
- d. Dr Rakesh Kumar Pandey, Department of Chemistry
- e. Dr Shubham Kumar, Department of Computer Science & IT

**J. Session Conduct Committee:**

- a. Dr Bimlesh Kumar Singh, Department of English ..... **Coordinator**
- b. Dr Sweta, Department of Sociology
- c. Dr Umesh Patra, Department of English
- d. Dr Garima Tiwari, Department of Hindi

**K. Cultural Committee:**

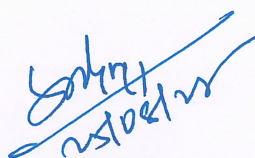
- a. Prof. Prasoon Dutta Singh, Department of Sanskrit ..... **Coordinator**
- b. Dr Bimlesh Kumar Singh, Department of English
- c. Dr Shyam Kumar Jha, Department of Sanskrit
- d. Dr Sweta, Department of Sociology
- e. Dr Umesh Patra, Department of English

**L. Protocol and Liaisoning with Local Administration:**

- a. Shri Sachchida Nand Singh, OSD (Administration)
- b. Shri Suharsh Kumar, Deputy Registrar
- c. Shri Dinesh Hooda, Assistant Registrar (Administration)

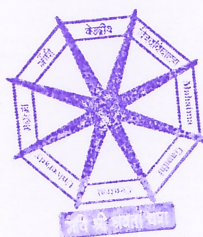
*(Signature)*  
25/08/2015

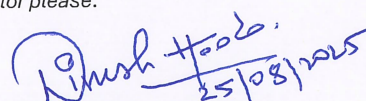
2. All Coordinators of various aforementioned Committees are requested to:
- submit their proposals, specifications and requirement of advance (if any) to the office of the undersigned **through the Chairman, Overall Organizing Committee** [Prof. Prasoon Dutta Singh] by **26<sup>th</sup> August 2025 (12:30 PM) positively**; and
  - to intimate the number of Volunteers required for smooth conduct of various activities/tasks assigned to their respective Committees.
3. It is to be noted that all expenditure incurred towards the said programme shall strictly adhere to the provisions of the **General Financial Rules (GFR) 2017, as amended from time to time**, or other applicable Government of India norms.
4. The respective Committees shall also function/act as Local Purchase Committee (LPC) for procurement of goods/items from the local market, subject to prior approval of the Competent Authority.
5. This issues with the approval of the Competent Authority.

  
[SACHCHIDA NAND SINGH]  
OSD (Administration)

**Copy of the above is forwarded to the following for information and necessary action please:**

1. Individual Concerned.
2. Chief Proctor/Provost/Coordinator, IQAC/OSD (Finance)/CoE/Librarian (I/C)/DSW/Campus Directors, MGCU.
3. All Deans of various Schools, MGCU
4. The Director, Research/Academic Affairs, MGCU.
5. All Heads of various Teaching Department, MGCU.
6. Deputy Registrar/Assistant Registrar/All Section Officers/PRO, MGCU
7. In-Charge University Website, MGCU - *with the request to upload the same on the University Website.*
8. The OSD to the Vice-Chancellor, MGCU – *for kind information of the Hon'ble Vice-Chancellor please.*
9. Guard File, MGCU.



  
[DINESH HOODA]  
Assistant Registrar