



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 5th August 2022

OFFICE ORDER

1. It is hereby notified for information of all concerned that **Hon'ble Chancellor Padma Shri Dr Mahesh Sharma** will be visiting the University from **9th August 2022 to 10th August 2022**. The detailed programme in this regard is being sent separately.
2. Accordingly, the Competent Authority has been pleased to order that all employees of the University viz. Teaching and Non-Teaching will ensure their physical presence in their respective Campuses/Offices during the above mentioned period.
3. It is also notified that any kind of leave on account of urgent requirement can be considered provided it is duly forwarded and recommended by the respective Head/Dean/In-charge.
4. This is issued with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

1. The OSD (Finance)/CoE/DSW/Campus Director/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
2. The Provost/Estate Officer, MGCU
3. All Deans of different School, MGCU
4. All Heads of various Teaching Departments, MGCU
5. Warden, Girls Hostel/Sports Officer, MGCU
6. Member Secretary, University Website Committee, MGCU - with the request to upload/update the same on University Website
7. PRO/Hindi Officer/Section Officers, MGCU
8. PS to the Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
9. Guard File




[DINESH HOODA]
Section Officer