



MAHATMA GANDHI CENTRAL UNIVERSITY, BIHAR

(Established by an Act of Parliament)

Dr. Ambedkar Administrative Building, Near O P Thana, Raghunathpur Motihari, District: East Champaran, Bihar - 845401

www.mgcub.ac.in

F.No.1-3/MGCUB/CoE/2020(Part-II)/1643

Date: 31 January 2023

NOTICE

Subject: Conduction of End-Semester Examinations of Odd Semester of various UG & PG Programmes -Regarding.

1. This is with reference to the office order No. MGCUB/CoE/ Academic Calendar/2022-23, dated 12th September 2022.
2. This is hereby notified for information of all the Heads of various teaching departments to conduct the End-Semester Examinations of various UG (Semester-3/5/7) & PG (Semester-3) Programmes, as centre superintendent at departmental level, under offline mode with the following schedule.

Sr. No.	Subject	Date-Schedule
1.	Preparation of End-Semester Examinations and Practical Examinations i.e., Project Work/Field Work-Report/Training Report/ Dissertation /Seminar etc.	14 th February 2023 to 16 th February 2023
2.	Theory Examinations	17 th February 2023 to 27 th February 2023
3.	Preparation of Semester Result	28 th February 2023 to 02 nd March 2023
4.	Submission of Result (Award Sheets along with the evaluated Answer Scripts) to the O/o CoE	3 rd March 2023

3. In this regard, all Heads of various teaching departments are informed to notify the Scheme/Time Table of End-Semester Examination at the level of department after approval of the respective Dean of school and copy of the same may be communicated to the office of CoE and Proctor.
4. The pattern of Question Paper shall be same as prescribed in the Ordinance No. 20.
5. The students who have Back-Papers/F-Grade (in the respective semester (s) i.e., semester 3/5/7) shall be considered for End -Semester Examinations as per provisions of Section 20 of Ordinance No. 20, after submission of Back Paper/Re-Examination form with deposition of requisite amount of fee.
6. Campus Directors of different campuses of the University shall ensure the smooth conduction of end-semester examination in coordination with Deans, Heads of teaching departments.
7. In this connection, all concerned at various campuses are requested to take the necessary precautions against COVID-19 pandemic, adhering to the guidelines and the Standard Operating Procedure (SOP).

This bears the approval of the Competent Authority.

(Dr. Krishna Kant Upadhyay)
Controller of Examinations

Controller of Examinations
Mahatma Gandhi Central University
Motihari, Dist.-East Champaran
Code-845 401

Copy to:

1. The OSD (Administration) (I/C), OSD (Finance) (I/C) and Campus Directors.
2. All the Deans of different Schools-**Supervision to ensure free and fair ESE.**
3. The Dean (R&D), DSW, Proctor and Provost.
4. Professor In-charge Examinations-for information and to send a proforma of Question Paper to all concerned.
5. All the Heads of different teaching Departments- **for information and necessary action.**
6. Deputy Registrar/Associate Controllers.
7. Member Secretary, University Website Committee - **to upload the same on the University website.**
8. PS to VC /PRO for kind information of Hon'ble Vice-Chancellor.
9. Section Officers (Estt./Finance).
10. Guard File.
11. Office records.

(Manish Kumar Jaiswal)

Assistant, O/o Controller of Examinations