



MAHATMA GANDHI CENTRAL UNIVERSITY

[A Central University established by an Act of Parliament]
Dr Ambedkar Administrative Building, Near OP Thana, Motihari - 845 401, District - East Champaran, Bihar

F. No. 2-1/MGCUB/GA/2016

Dated: 29th March 2023

OFFICE ORDER

1. Consequent upon relieving of Shri Ajeet Kumar, Section Officer and further orders of the Competent Authority, it is hereby notified for information of all concerned that in addition to his current duties, **Er. Kaushlesh Kumar Singh, Assistant Engineer (Civil)** shall also look after the duties and work of **Section Officer (Academic)** and **Section Officer (Store)** with immediate effect, till further orders.
2. This is issued with the approval of the Competent Authority.


[SACHCHIDA NAND SINGH]
OSD (Administration)

Copy of the above forwarded to the following for information and necessary action please:

1. Individual concerned.
2. The OSD (Finance)/CoE/DSW/Campus Director/Proctor/Dean, R&D/Librarian/Coordinator, IQAC, MGCU
3. All Deans of different School, MGCU
4. All Heads of various Teaching Departments, MGCU
5. The Provost/Estate Officer, MGCU
6. Warden, Girls Hostel/Sports Officer/Deputy Registrar, MGCU
7. Member Secretary, University Website Committee, MGCU - with the request to upload/update the same on University Website
8. PRO/Hindi Officer/Section Officer, MGCU
9. PS to the Vice-Chancellor- for kind information of the Hon'ble Vice-Chancellor please.
10. Guard File




OSD (Administration)